

**Minutes of Meeting
SATS POLICY COMMITTEE
August 11, 2011**

ATTENDANCE

Policy Committee Voting Members

<input checked="" type="checkbox"/>	Chair Tom Gray	Village of Chatham
<input checked="" type="checkbox"/>	Vice-Chair Willis Logan	City of Springfield
<input type="checkbox"/>	Brian McFadden	Sangamon County
<input type="checkbox"/>	Linda Tisdale	Springfield Mass Transit District
<input checked="" type="checkbox"/>	Eric Hansen*	Springfield-Sangamon County Regional Planning Commission
<input checked="" type="checkbox"/>	Roger Driskell**	Illinois Department of Transportation: Region 4, District 6

* Represented by Norm Sims

** Represented by Laura Mlacnik

Policy Committee Non-Voting Members

<input checked="" type="checkbox"/>	Thomas Caldwell	IDOT: Urban Program Planning
<input type="checkbox"/>	JD Stevenson	Federal Highway Administration: Illinois Division Office
<input type="checkbox"/>		Federal Transit Administration

Others

Neha Soni Agarwal – Regional Planning Commission
Chris Benson – Regional Planning Commission
Kim Cummins – IDOT District 6 Local Roads
Brian Day – Coalition of Citizens with Disabilities in Illinois
Jeff Fulgenzi – Regional Planning Commission
Scott McTaggart – Village of Jerome
Kyle Phillips – Regional Planning Commission
Dale Schultz – Regional Planning Commission
Mike Williamsen – Village of Chatham
Linda Wheeland – Regional Planning Commission

I. CALL TO ORDER

Chair Tom Gray called the meeting of the SATS Policy Committee to order.

II. APPROVAL OF MINUTES

Gray asked if there were any additions or corrections to the minutes of the July 14, 2011 SATS Policy Committee meeting. There were none. Norm Sims made a motion to approve the minutes. Willis Logan seconded the motion and the vote was unanimous.

III. TECHNICAL COMMITTEE REPORT

Linda Wheeland stated that the Technical Committee opinions will be shared throughout the various points of the agenda.

IV. 2035 LONG RANGE TRANSPORTATION PLAN

A. Amendments

Wheeland stated that the amendments are a result of projects submitted to the TIP. In the LRTP are 3 groups of project listings. The first is ‘Committed’, this category has identified funding. The second group is ‘Planned Illustrative’, this group of projects are those that it is hoped would be completed within 25 years. The third list is ‘Future’ that are projects that surpass the 25 year construction timeframe.

An amendment to add 8 projects to the LRTP and move 8 projects from ‘Planned Illustrative’ to ‘Committed’ was presented as follows.

WHEREAS, all projects with identified funding sources that were anticipated to be completed during the period July 2010 – June 2015 are listed as Committed Projects in the 2035 Long Range Transportation Plan and projects that are a high priority for implementation over the 25-year period but did not have identified funding sources are listed as Planned Illustrative Projects; and

WHEREAS, funding has become available for eight projects on the Planned Illustrative Projects list and eight projects that have subsequently been identified as necessary but were not included in the 2035 Long Range Transportation Plan; and

WHEREAS, as shown on the next page, it is proposed to move the eight projects from the Planned Illustrative list to the Committed Projects list and to add the eight new projects to the Committed Projects list.

Amendments to the SATS 2035 Long Range Transportation Plan

PROJECTS ADDED AS COMMITTED PROJECTS				
PROJECT DESCRIPTION	TYPE OF IMPROVEMENT	JURISDICTION	COST	BIKE/PED ACCOMMODATIONS
Chatham Road: .3 mile north of Wabash Ave.	Bridge Replacement	Springfield	1,725,000	
E. Lake Shore/Palm Rd.: at Chatham Rd.	Intersection Improvement	State	650,000	
Fayette Avenue	Bridge Replacement	Springfield	1,150,000	
New City Road	Bridge Replacement	County	760,000	
New Salem Church Road	Bridge Replacement	County	350,000	
Oak Crest Road	Bridge Replacement	County	2,400,000	
Old Salem Lane	Bridge Replacement	Gardner RD	610,000	
Plummer Blvd Trail: Ravinia to High School	Construction	Chatham	417,000	Trail
TOTAL			8,062,000	

PROJECTS MOVED FROM PLANNED ILLUSTRATIVE TO COMMITTED IN 2035 LRTP				
PROJECT DESCRIPTION	TYPE OF IMPROVEMENT	JURISDICTION	COST	BIKE/PED ACCOMMODATIONS
Archer Elevator Rd.: Wabash to Greenbriar	ROW Acquisition	Springfield	50,000	
Cockrell Lane: Spaulding Orchard to Hollis	ROW Acquisition	Springfield	500,000	Bike Lanes & SW
I-55 Bus. (6th St.): I-72 to Stanford	PE I and PE II	State	1,250,000	
I-55 Bus. (Peoria Rd.): at Ridgely	Intersection Improvement	State	875,000	
IL 29/Dirksen Parkway: N. of Ridge to N. of Clear Lake Ave.	Add 2 lanes and bi- directional turn lane	State	5,800,000	Bike Lanes & SW
Sangamon Valley Trail: former B&O Railroad to .5 mile north of Cantrall Creek Road	PE II	County	192,000	Trail
Stanford Avenue: Fox Bridge to Taylor	Construction	Springfield	3,750,000	Bike Path & SW
Wabash Ave: Moffet to Koke Mill	Add 3 lanes	State	18,000,000	Bike Lanes & SW
TOTAL			30,417,000	

Brian McFadden made a motion to adopt the amendment as proposed to the 2035 Long Range Transportation Plan. Sal Madonia seconded the motion and the vote to adopt was unanimous.

V. 2011-2014 TRANSPORTATION IMPROVEMENT PROGRAM CHANGES

A. TIP Amendment #14

Wheeland reported that this amendment adds a line item for office equipment and adjusts that cost of the 30-foot Transit buses.

WHEREAS, the Springfield Mass Transit District FY 2011-2014 Capital Projects and Funding Projections for FY 2011 are shown in the TIP as follows:

**FY/2011-2014 CAPITAL PROJECTS & FUNDING PROJECTIONS
FTA Section 5307 and Discretionary Section 5309**

Section 5307 Before Project Balance	Year & Project #	Project Description	# of Units	Unit Cost \$	80% Federal Share			20% Local Share		Notes
					Total Cost \$	Sec. 5307 \$	Sec. 5309 \$	IDOT \$	SMTD	
\$1,181,446	2011 1	30-ft. Transit Buses - Replacement *	2	372,500	745,000	745,000		TRC		A
\$436,446	2011 2	Continue Land Acquisition*	1	381,446	381,446	381,446		TRC		A, F
\$55,000	2011 3	Service Truck*	1	40,000	40,000	40,000		TRC		A
\$15,000	2011 4	Metal Lathe*	1	15,000	15,000	15,000		TRC		A
\$0	2011 5	Continue Construction Off-Street Transfer Center *	1	3,000,000	3,000,000		3,000,000	TRC		D, E
	2011 6	30-ft. Transit Buses - Replacement *	3	372,500	1,117,500		1,117,500	TRC		A
	2011 7	Purchase and Install Bike Racks on Buses (JARC)			57,000	45,600			11,400	A, F
FY 2011 CAPITAL PROJECTS TOTALS					\$ 5,355,946	\$ 1,227,046	\$ 4,117,500		\$11,400	

WHEREAS, the Springfield Mass Transit District requests an amendment to the FY/2011-2014 CAPITAL PROJECTS & FUNDING PROJECTIONS for FY 2011 to add a Furniture and Office Equipment line item with a cost of \$11,000 and modify the 30-foot Transit Bus unit cost for Project #1 from \$372,500 to \$367,000 as shown below; and

Project Description and Funding:

**FY/2011-2014 CAPITAL PROJECTS & FUNDING PROJECTIONS
FTA Section 5307 and Discretionary Section 5309**

Section 5307 Before Project Balance	Year & Project #	Project Description	# of Units	Unit Cost \$	80% Federal Share			20% Local Share		Notes
					Total Cost \$	Sec. 5307 \$	Sec. 5309 \$	IDOT \$	SMTD	
\$1,181,446	2011 1	30-ft. Transit Buses - Replacement *	2	367,000	734,000	734,000		TRC		A
\$436,446	2011 2	Continue Land Acquisition*	1	381,446	381,446	381,446		TRC		A, F
\$55,000	2011 3	Service Truck*	1	40,000	40,000	40,000		TRC		A
\$15,000	2011 4	Metal Lathe*	1	15,000	15,000	15,000		TRC		A
\$0	2011 5	Continue Construction Off-Street Transfer Center *	1	3,000,000	3,000,000		3,000,000	TRC		D, E
	2011 6	30-ft. Transit Buses - Replacement *	3	372,500	1,117,500		1,117,500	TRC		A
	2011 7	Purchase and Install Bike Racks on Buses (JARC)			57,000	45,600			11,400	A, F
	2011 8	Furniture and Office Equipment			11,000	11,000		TRC		
FY 2011 CAPITAL PROJECTS TOTALS					\$ 5,355,946	\$ 1,227,046	\$ 4,117,500		\$11,400	

- 8. **FURNITURE AND OFFICE EQUIPMENT:**
Additional furniture and office equipment are needed for new and existing office space.

WHEREAS, the funding used for this project will not affect any other project in the TIP.

Sal Madoia made a motion to adopt the fourteenth amendment to the 2011-2014 Transportation Improvement Program. Brian McFadden seconded the motion and the vote to adopt was unanimous.

VI. 2012-2015 TRANSPORTATION IMPROVEMENT PROGRAM

Wheeland stated that the draft 2012-2015 TIP has been available for public review for 31 days now. At the Technical Committee, the public informational meeting was held. Several written comments were received and those were reviewed by the Technical Committee members. One additional set of comments was received after the Technical Committee meeting and those comments were presented today as follows.

MacArthur to Iron Bridge Road

Comment: The extension of MacArthur to Iron Bridge road should be the highest priority after the completion of the Stanford Avenue Extension. It would guide development to the south within Woodside Township. Transit service is important to economic growth and development in this area is already within the SMTD service boundary.

Response: The realignment of the Woodside Road/Iron Bridge Road intersection, a project critical to the MacArthur Boulevard extension to Iron Bridge Road, can be found in the FY 2013 element of this TIP (TIP# 03-2009-05 on page 36).

Project Description Detail

Comment: Several projects have vague descriptions, such as “various overlays” or “various signal improvements”. This would likely require significant coordination, but the additional detail on these projects would help the public understand the scope of activities and locations involved.

Response: How this level of detail might best be generated and included will be evaluated.

Springfield Mass Transit District Routes

Comment: A map of the SMTD bus routes and the MPA to indicate where coverage does, and does not exist, should be in the TIP.

Response: This map has been added and can be found on page 10 of the TIP.

Brian McFadden made a motion to approve the 2012-2015 Transportation Improvement Program. Norm Sims seconded the motion and the vote to approve was unanimous.

VII. TECHNICAL ADVISOR UPDATES

A. Illinois Dept. of Transportation: Central Bureau of Urban Program Planning

Tom Caldwell reported that a tentative date of October 6th is set for the Public Outreach portion of the State’s Multi-Year Plan at the Springfield Lincoln Library.

B. Federal Highway Administration: Illinois Division Office

No report was given.

VIII. AGENCY UPDATES

A. Springfield-Sangamon County Regional Planning Commission

Wheeland stated that the 2011 Parking Survey is complete and available on the Commission’s website. Media interest in the Survey has increased over past years.

Wheeland reported that there was an increase in PL funds received by the Planning Commission. In September, a revision of the UPWP will be presented to SATS.

B. Springfield Mass Transit District

No report was given.

C. City of Springfield

No report was given.

D. Sangamon County

McFadden stated that the ribbon cutting ceremony for the Sangamon Valley Trail was a few weeks ago.

Sims stated that he has an idea about wayfinding signs on the SVT, where local businesses could be identify and users of the SVT could be directed to. McFadden stated that he would look into the possibility of such signs.

E. Illinois Department of Transportation: Region 4, District 6

Madonia reported that construction projects in the area will be halted during the State Fair.

F. Village of Chatham

Grey expressed his gratitude to IDOT for their work on the IL-4 bridge over Polecat Creek in Chatham.

IX. PUBLIC COMMENTS

There were no public comments.

X. UNFINISHED BUSINESS

A. Small Community MPO Representation

Wheeland reported that the Technical Committee is developing a way to formally include the smaller communities. At the last special committee meeting an alternative proposal was introduced and the Technical Committee is evaluating that new proposal.

XI. NEW BUSINESS

A. Next Meeting Date – Thursday, September 8, 2011 at 12:00 PM

XII. ADJOURNMENT

There being no further business, the meeting was adjourned.

Respectfully Submitted,

Kyle Phillips
Recording Secretary