

**Minutes of Meeting**  
**SATS POLICY COMMITTEE**  
**August 12, 2010**

**ATTENDANCE**

**Policy Committee Voting Members**

<input checked="" type="checkbox"/>	Chairman Brian McFadden*	Sangamon County
<input checked="" type="checkbox"/>	Vice-Chairman Tom Gray	Village of Chatham
<input checked="" type="checkbox"/>	Jim Donelan	City of Springfield
<input checked="" type="checkbox"/>	Linda Tisdale	Springfield Mass Transit District
<input checked="" type="checkbox"/>	Larry Hamlin**	Springfield-Sangamon County Regional Planning Commission
<input checked="" type="checkbox"/>	Roger Driskell***	Illinois Department of Transportation: Region 4, District 6

\* Represented by Brian Davis

\*\* Represented by Norm Sims

\*\*\* Represented by Sal Madonia

**Policy Committee Non-Voting Members**

<input checked="" type="checkbox"/>	Curtis Jones	IDOT: Urban Program Planning
<input type="checkbox"/>	JD Stevenson	Federal Highway Administration: Illinois Division Office
<input type="checkbox"/>		Federal Transit Administration

Others

Chris Benson – Regional Planning Commission

Kyle Phillips – Regional Planning Commission

Dale Schultz – Regional Planning Commission

Linda Wheeland – Regional Planning Commission

**I. CALL TO ORDER**

In the absence of Chairman Brian McFadden and as the Vice-Chairman had not arrived, Brian Davis called the meeting of the SATS Policy Committee to order.

**II. APPROVAL OF MINUTES**

Davis asked if there were any additions or corrections to the minutes of the July 15, 2010 SATS Policy Committee meeting. There were none. Jim Donelan made a motion to approve the minutes. Linda Tisdale seconded the motion and the vote was unanimous.

**III. TIP CHANGES**

**A. 2010– 2013 Transportation Improvement Program**

**I. TIP Amendment #33**

Linda Tisdale introduced the following TIP Amendment:

**WHEREAS**, the Springfield Mass Transit District FY 2010-2013 Capital Projects and Funding Projections for FY 2010 are shown in the TIP as follows:

**FY/2010-2013 CAPITAL PROJECTS & FUNDING PROJECTIONS  
FTA Section 5307, Discretionary Section 5309, and ARRA**

Section 5307 Before Project Balance	Year & Project #	Project Description	# of Units	Unit Cost \$	100% Federal Share (ARRA)	80% Federal Share			20% Local Share		Notes	
					Total Cost \$	Total Cost \$	Sec. 5307 \$	Sec. 5309 \$	IDOT \$	SMTD		
\$1,125,558	2010 1	30-ft. Transit Buses - replacement	2	\$ 360,500		\$ 721,000	\$ 721,000			TRC		A
\$404,558	2010 2	Begin Land Acquisition	1	\$ 203,558		\$ 203,558	\$ 470,000			TRC		A,B,D,E
\$201,000	2010 3	Supervisory Vans	2	\$ 45,000		\$ 90,000	\$ 90,000			TRC		A, B
\$111,000	2010 4	Maintenance Diagnostic Equipment		\$ 15,000		\$ 15,000	\$ 15,000			TRC		A, C
\$96,000	2010 5	Air Impact Wrenches	2	\$ 6,000		\$ 12,000	\$ 12,000			TRC		A
\$84,000	2010 6	Portable Air Compressors	2	\$ 8,000		\$ 16,000	\$ 16,000			TRC		A
\$68,000	2010 7	Portable Generators	2	\$ 20,000		\$ 40,000	\$ 40,000			TRC		A
\$28,000	2010 8	Steam Pressure Washer (Stationary)	1	\$ 13,000		\$ 13,000	\$ 13,000			TRC		A
\$15,000	2010 9	Small Brake Lathe	1	\$ 15,000		\$ 15,000	\$ 15,000			TRC		A
\$0	2010 10	Continue Construction Off-Street Transfer Center	1	\$ 300,000				\$ 300,000		TRC		D, E
	2010 11	30-ft. Transit Buses - Replacement	3	\$ 360,500				\$ 1,081,500		TRC		A
	2010 12	Installation of Concrete Pads at Bus Stops	168	\$ 2,005			\$ 336,849			TRC		D, E
	2010 13	35' Replacement Buses	7	\$ 337,519	\$ 2,362,633							A
	2010 13	Bus Parts for Replacement Buses		\$ 25,381	\$ 25,381							A
<b>FY 2010 CAPITAL PROJECTS TOTALS</b>					<b>\$ 2,388,014</b>	<b>\$ 1,125,558</b>	<b>\$ 1,728,849</b>	<b>\$ 1,381,500</b>				

and the description for project #2 reads:

**2. BEGIN REAL ESTATE ACQUISITION:**

The District needs additional parking area and storage as the service expands for the fixed-route and paratransit operations. ;and

**WHEREAS**, the Springfield Mass Transit District requests an amendment to the FY/2010-2013 Capital Projects and Funding Projections for FY 2010 to reflect a beginning Section 5307 balance of \$982,000 instead of \$1,125,558 and a breakdown of Project #2 into two phases as shown on the next page; and

**FY/2010-2013 CAPITAL PROJECTS & FUNDING PROJECTIONS  
FTA Section 5307, Discretionary Section 5309, and ARRA**

Section 5307 Before Project Balance	Year & Project #	Project Description	# of Units	Unit Cost \$	100% Federal Share (ARRA)	80% Federal Share			20% Local Share		Notes
					Total Cost \$	Total Cost \$	Sec. 5307 \$	Sec. 5309 \$	IDOT \$	SMTD	
\$982,000	2010 1	30-ft. Transit Buses - replacement	2	\$ 360,500		\$ 721,000	\$ 721,000			TRC	A
\$261,000	2010 2a	Preliminary Engineering for Land Acquisition	1	\$ 50,000		\$ 50,000	\$ 50,000			TRC	A,F
\$211,000	2010 2b	Real Estate Appraisals	1	\$ 10,000		\$ 10,000	\$ 10,000			TRC	A,F
\$201,000	2010 3	Supervisory Vans	2	\$ 45,000		\$ 90,000	\$ 90,000			TRC	A, B
\$111,000	2010 4	Maintenance Diagnostic Equipment		\$ 15,000		\$ 15,000	\$ 15,000			TRC	A, C
\$96,000	2010 5	Air Impact Wrenches	2	\$ 6,000		\$ 12,000	\$ 12,000			TRC	A
\$84,000	2010 6	Portable Air Compressors	2	\$ 8,000		\$ 16,000	\$ 16,000			TRC	A
\$68,000	2010 7	Portable Generators	2	\$ 20,000		\$ 40,000	\$ 40,000			TRC	A
\$28,000	2010 8	Steam Pressure Washer (Stationary)	1	\$ 13,000		\$ 13,000	\$ 13,000			TRC	A
\$15,000	2010 9	Small Brake Lathe	1	\$ 15,000		\$ 15,000	\$ 15,000			TRC	A
\$0	2010 10	Continue Construction Off-Street Transfer Center	1	\$ 300,000				\$ 300,000		TRC	D, E
	2010 11	30-ft. Transit Buses - Replacement	3	\$ 360,500				\$ 1,081,500		TRC	A
	2010 12	Installation of Concrete Pads at Bus Stops	168	\$ 2,005			\$ 336,849			TRC	D, E
	2010 13	35' Replacement Buses	7	\$ 337,519	\$ 2,362,633						A
	2010 13	Bus Parts for Replacement Buses		\$ 25,381	\$ 25,381						A
<b>FY 2010 CAPITAL PROJECTS TOTALS</b>					<b>\$ 2,388,014</b>	<b>\$ 982,000</b>	<b>\$ 1,318,849</b>	<b>\$ 1,381,500</b>			

**2a. PRELIMINARY ENGINEERING FOR LAND ACQUISITION:**

The District needs additional parking area and storage as service expands for the fixed-route and paratransit operations. The first phase in this process is preliminary engineering.

**2b. REAL ESTATE APPRAISALS:**

Real estate appraisals will be performed in connection with land acquisition for the expansion of parking and storage facilities.

Jim Donelan made a motion to adopt the thirty-third amendment to the FY 2010-2013 Transportation Improvement Program. Norm Sims seconded the motion and the vote to approve was unanimous.

**B. 2011 – 2014 Transportation Improvement Program**

**I. Administrative Modification – Vachel Lindsay Bridge**

Linda Wheeland informed the Committee members of the following TIP Modification:

Structure No. 084-9916 is a historic structure that was constructed in 1933. This structure is a 21 span reinforced concrete cantilever arch bridge and is in need of maintenance repairs.

The work to be accomplished includes: 1) the removal of deteriorated stone railing elements and replacement with new concrete elements that match the color and texture of the existing stone; 2) partial and full depth patches will be made to the bridge deck at various locations; 3) the existing bridge joints will be replaced with new strip seal expansion joints; an epoxy polymer overlay will be applied to the deck to seal it and prevent water and de-icing agents from penetrating into the floor beams; 4) the underside of the deck and transverse floor beams will be repaired with high performance shot-crete; 5) decorative light poles will be added to the tops of piers; and lastly 6) power will be supplied to the new light poles by removing the base of the stone railing and embedding conduit inside the stonework of the railing.

Project/ Jurisdiction/ Class	Location	Action/Comments	Total Cost
Vachel Lindsay Bridge Structure #084-9916 Springfield Collector	Termini: over Lake Springfield on Long Bay Drive	PE, C & CE Maintenance Repairs	\$2,000,000

## II. TIP Amendment #1

Linda Tisdale introduced the following TIP Amendment:

**WHEREAS**, the Springfield Mass Transit District FY 2011-2014 Capital Projects and Funding Projections for FY 2011 are shown in the TIP as follows:

### FY/2011-2014 CAPITAL PROJECTS & FUNDING PROJECTIONS FTA Section 5307 and Discretionary Section 5309

Section 5307 Before Project Balance	Year & Project #	Project Description	# of Units	Unit Cost \$	80% Federal Share			20% Local Share		Notes
					Total Cost \$	Sec. 5307 \$	Sec. 5309 \$	IDOT \$	SMTD	
\$1,037,888	2011 1	30-ft. Transit Buses - Replacement *	2	372,500	745,000	745,000		TRC		A
\$292,888	2011 2	Continue Land Acquisition*	1	237,888	237,888	237,888		TRC		A, F
\$55,000	2011 3	Service Truck*	1	40,000	40,000	40,000		TRC		A
\$15,000	2011 4	Metal Lathe*	1	15,000	15,000	15,000		TRC		A
\$0	2011 5	Continue Construction Off-Street Transfer Center *	1	3,000,000	3,000,000		3,000,000	TRC		D, E
	2011 6	30-ft. Transit Buses - Replacement *	3	372,500	1,117,500		1,117,500	TRC		A
<b>FY 2011 CAPITAL PROJECTS TOTALS</b>					<b>\$ 5,155,388</b>	<b>\$ 1,037,888</b>	<b>\$ 4,117,500</b>			

and the description for project #2 reads:

### 2. CONTINUE REAL ESTATE ACQUISITION:

The District needs additional parking area and storage as the service expands for the fixed-route and paratransit operations. ;and

**WHEREAS**, the Springfield Mass Transit District requests an amendment to the FY/2011-2014 Capital Projects and Funding Projections for FY 2011 to reflect a beginning Section 5307 balance of \$1,181,446 instead of \$1,037,888 and a funding and description adjustment to Project #2 as shown below; and

### FY/2011-2014 CAPITAL PROJECTS & FUNDING PROJECTIONS FTA Section 5307 and Discretionary Section 5309

Section 5307 Before Project Balance	Year & Project #	Project Description	# of Units	Unit Cost \$	80% Federal Share			20% Local Share		Notes
					Total Cost \$	Sec. 5307 \$	Sec. 5309 \$	IDOT \$	SMTD	
\$1,181,446	2011 1	30-ft. Transit Buses - Replacement *	2	372,500	745,000	745,000		TRC		A
\$436,446	2011 2	Land Acquisition*	1	381,446	381,446	381,446		TRC		A, F
\$55,000	2011 3	Service Truck*	1	40,000	40,000	40,000		TRC		A
\$15,000	2011 4	Metal Lathe*	1	15,000	15,000	15,000		TRC		A
\$0	2011 5	Continue Construction Off-Street Transfer Center *	1	3,000,000	3,000,000		3,000,000	TRC		D, E
	2011 6	30-ft. Transit Buses - Replacement *	3	372,500	1,117,500		1,117,500	TRC		A
<b>FY 2011 CAPITAL PROJECTS TOTALS</b>					<b>\$ 5,298,946</b>	<b>\$ 1,181,446</b>	<b>\$ 4,117,500</b>			

2. REAL ESTATE ACQUISITION:

The District needs additional parking area and storage as the service expands for the fixed-route and paratransit operations.

**NOW, THEREFORE, BE IT RESOLVED**, that the Technical Committee has voted to recommend approval of the First Amendment to the FY/2011-2014 Transportation Improvement Program to the Policy Committee.

Jim Donelan made a motion to adopt the first amendment to the FY 2011-2014 Transportation Improvement Program. Sal Madonia seconded the motion and the vote to approve was unanimous.

**III. TIP Amendment #2**

**WHEREAS**, the Springfield Mass Transit District has recently been awarded a Job Access Reverse Commute (JARC) grant to install bike racks on all mainline buses; and

**WHEREAS**, the Springfield Mass Transit District requests that this project be added to FY 2011 of the TIP as Project #7 as follows; and

FY/2011-2014 CAPITAL PROJECTS & FUNDING PROJECTIONS  
FTA Section 5307 and Discretionary Section 5309

Section 5307 Before Project Balance	Year & Project #	Project Description	# of Units	Unit Cost \$	100% Federal Share (ARRA)	80% Federal Share		20% Local Share		Notes
					Total Cost \$	Total Cost \$	Sec. 5307 \$	Sec. 5309 \$	IDOT \$	
\$1,299,478	2011 1	35-ft. Transit Buses - Replacement	2	\$ 425,460		\$ 850,920	\$ 850,920		TRC	A
\$448,558	2011 2	Land Acquisition	1	\$ 393,558		\$ 393,558	\$ 393,558		TRC	A, F
\$55,000	2011 3	Service Truck	1	\$ 40,000		\$ 40,000	\$ 40,000		TRC	A
\$15,000	2011 4	Metal Lathe	1	\$ 15,000		\$ 15,000	\$ 15,000		TRC	A
\$0	2011 5	Continue Construction Off-Street Transfer Center	1	\$ 3,000,000		\$ 3,000,000		\$ 3,000,000	TRC	D, E
	2011 6	35-ft. Transit Buses - Replacement	3	\$ 425,460		\$ 1,276,380		\$ 1,276,380	TRC	A
	2011 7	Purchase & Install Bike Racks on Buses (JARC)				\$ 57,000	\$ 45,600			\$11,400 A, F
<b>FY 2011 CAPITAL PROJECTS TOTALS</b>						<b>\$ 5,575,858</b>	<b>\$ 1,345,078</b>	<b>\$ 4,276,380</b>		<b>\$11,400</b>

7. PURCHASE AND INSTALL BIKE RACKS

Bike racks will be purchased and installed on all mainline buses.

Jim Donelan made a motion to adopt the second amendment to the FY 2011-2014 Transportation Improvement Program. Norm Sims seconded the motion and the vote to approve was unanimous.

**IV. TECHNICAL ADVISOR UPDATES**

**A. Illinois Dept. of Transportation: Central Bureau of Urban Program Planning**

Curtis Jones stated that the IDOT Fall Planning Conference will be September 28-29. Jones asked if there were any topics that someone would like discussed at the conference to please submit them to the department to get on the agenda. It has been established that there is to be a \$10 surcharge for conference fees purchased after September 20<sup>th</sup>. Norm Sims added that the Conference is to be held in Springfield for the first time in many years and encouraged SATS members to take this

opportunity to attend. Jones thanked Linda Tisdale for her efforts in arranging charter bus service to Southwind Park during the Conference.

**B. Federal Highway Administration: Illinois Division Office**

No report was given.

**V. AGENCY UPDATES**

**A. Springfield-Sangamon County Regional Planning Commission**

Sims stated that the Commission has received two Sangamon County and two Capitol Airport TIGER II grant pre-applications. Two ITEP applications were received from the City of Springfield. Sims informed the Committee that the Commission has pre-applied for two of the Sustainable Community Challenge Grants. One of the pre-applications is for a Redevelopment Planning Project of the Clear Lake Avenue Corridor. The other pre-application is for a Transit Orientated Development Project.

Wheeland reported that the Rural Transit Partnership Group met on July 1<sup>st</sup>. The next meeting of the group is August 16<sup>th</sup> @ 6:30 at the Illiopolis Township Hall. The first meeting had about 40 people attend and it is expected to have more attendees at the second meeting. The next phase of the Rural Transit Service initiative is to survey communities, agencies and transportation providers to determine the specific needs and resources in the county. All meetings are open to the public.

**B. Springfield Mass Transit District**

Tisdale reported that the second phase of route changes will become effective August 23<sup>rd</sup>. Tisdale thanked the Commission for their assistance in revising the main bus schedule and individual route brochures.

**C. City of Springfield**

Jim Donelan stated that the City has applied for three TIGER II grants. The first is for Stanford Avenue construction from 6<sup>th</sup> Street to Taylor Avenue. The other grant applications are for various overlays and sidewalks throughout the City. Donelan reported on the following construction projects underway within the City:

- The pavement portion of the Capitol Avenue Project between 5<sup>th</sup> and 6<sup>th</sup> Streets is completed.
- The section between 6<sup>th</sup> and 7<sup>th</sup> Streets of the Capitol Avenue Project is well underway.
- The Washington Street Bridge and Meadowbrook Road Bridge are officially open.
- Emergency Repair Program projects on 11<sup>th</sup> Street and Martin Luther King Jr. Drive are complete.
- The joint IDOT ARRA Project on Veterans Parkway and Old Jacksonville Road is approximately half way completed.
- Long Bay Drive reconstruction is complete.
- A project to extend Meadowbrook Road to Iles Avenue is on the September IDOT letting.

SPRINGFIELD-SANGAMON COUNTY REGIONAL PLANNING COMMISSION

Room 212 ● 200 SOUTH 9TH STREET ● SPRINGFIELD, IL 62701-1629 ● (217) 535-3110 ● FAX (217) 535-3111

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Donelan inquired about the status of the Technical Committee recommendation to designate the Stanford Avenue project for ST-U funding. It was clarified that the Policy Committee had decided to include all projects submitted for ST-U funding on an illustrative project list in the FY 2011-2014 TIP in the order ranking designated by the Technical Committee. Moving a project from the illustrative list to a specific fiscal year in the TIP would require an amendment.

#### **D. Sangamon County**

Brian Davis reported that construction of the Sangamon Valley Trail is underway. In addition, two cap seal projects, on Williamsville Road and Cardinal Hill Road that had been let in April will have a project coordination meeting next week. The Roby Road Bridge project south of Mechanicsburg outside the MPA is awaiting approval from IDOT. The County submitted two TIGER II grant pre-applications, one for the Woodside Road and Iron Bridge Road Project, the other is for the Bolivia Road Bridge project.

#### **E. Illinois Department of Transportation: Region 4, District 6**

Sal Madonia reported on the following projects:

- The Clear Lake Avenue Project is going to be re-let on the September letting.
- West Wabash Avenue Drainage Project is 80% complete and expected to be finished in November.
- The I-72 Median Cable and Guardrail Project is in its final stages with cable tensioning underway.
- On July 30<sup>th</sup> the I-55 Stevenson Drive Bridge Painting Project was completed.
- Veterans Parkway at Old Jacksonville Road north/south dual left turn lanes are complete. The total project is about 65% complete and is expected to be finished in November.
- The I-55 Resurfacing Project north of Sherman is 95% complete and is awaiting striping paint.
- IL-29 north of Capitol Airport to IL-123 has the rumble strips in and is awaiting painting materials.
- A project on I-55 north of Clear Lake Avenue to north of Fancy Creek is to start after the Illinois State Fair.

#### **F. Village of Chatham**

Tom Gray reported that the Village submitted a TIGER II Grant pre-application to make Mansion Road a five lane road west of Veterans Parkway for one mile.

### **VI. PUBLIC COMMENTS**

Chris Benson asked if bike racks were going to be made available on SMTD night service buses. Tisdale stated that she would look into whether there would be any safety issues related to using bike

racks at night. .

**VII. UNFINISHED BUSINESS**

There was no unfinished business.

**VIII. NEW BUSINESS**

**A. Bicycle/Pedestrian Way Plan**

Wheeland reported that the Commission has entered into a contract with Ed Barsotti of the League of Illinois Bicyclists to help develop the SATS Bicycle/Pedestrian Way Plan. Wheeland addressed the highlights of the handout that showed a proposed schedule for plan development and suggested steering committee participants. The first meeting of the Steering Committee is scheduled for September 21<sup>st</sup>. The Plan is projected to take approximately one year to form with a draft plan expected to be presented to SATS in April 2011. The schedule and Steering Committee participant list was approved by the SATS Technical Committee.

**B. Next Meeting Date – Thursday, September 9, 2010 at 12:00 PM**

**IX. ADJOURNMENT**

There being no further business, the meeting was adjourned.

Respectfully Submitted,

Kyle Phillips  
Recording Secretary