

**Minutes of Meeting
SATS POLICY COMMITTEE
March 10, 2016**

ATTENDANCE**Policy Committee Voting Members**

<input checked="" type="checkbox"/>	Bonnie Drew, Chair*	City of Springfield
<input checked="" type="checkbox"/>	Brian McFadden, Vice Chair	Sangamon County
<input type="checkbox"/>	Tom Gray	Village of Chatham
<input type="checkbox"/>	Brad Mills	Springfield-Sangamon County Regional Planning Commission
<input checked="" type="checkbox"/>	Jeff South**	Illinois Dept. of Transportation (IDOT): Region 4, District 6
<input checked="" type="checkbox"/>	Frank Squires	Springfield Mass Transit District

* Represented by Mark Mahoney

** Represented by Sal Madonia

Policy Committee Non-Voting Members

<input type="checkbox"/>	Tom Kelso	IDOT: Urban Program Planning
<input type="checkbox"/>	JD Stevenson	Federal Highway Administration (FHWA): Illinois Div. Office
<input type="checkbox"/>		Federal Transit Administration

Others

Chris Isbell – IDOT: District 6 Local Roads and Streets
Dale Lael – Village of Jerome
Linda Wheeland – Regional Planning Commission
Neha Soni – Regional Planning Commission
Jason Sass – Regional Planning Commission
Brian Sheehan – Regional Planning Commission

I. CALL TO ORDER

Vice Chair McFadden called the meeting of the SATS Policy Committee to order at 12:00 PM.

II. APPROVAL OF MINUTES

Brian McFadden asked if there were any additions or corrections to the minutes of the February 11, 2016, SATS Policy Committee meeting.

Frank Squires made a motion to approve the minutes as submitted. Sal Madonia seconded the motion. The vote to approve was unanimous.

III. TECHNICAL COMMITTEE REPORT

No report was given.

IV. 2016-2019 Transportation Improvement Program

A. Amendment 5 – SMTD Construction Project

Frank Squires introduced Amendment 5.

**RESOLUTION TO ENDORSE
THE FIFTH AMENDMENT TO THE
FY/2016-2019 TRANSPORTATION IMPROVEMENT PROGRAM**

WHEREAS, the Springfield Area Transportation Study (SATS), in cooperation with the Illinois Department of Transportation, has a comprehensive, cooperative, and continuing (3C) planning process for transportation planning in compliance with Federal regulations for the urbanized area; and

WHEREAS, the Springfield Area Transportation Study approved the Transportation Improvement Program (TIP) for FY/2016-2019 on September 10, 2015; and

WHEREAS, the Springfield Mass Transit District has purchased property on 9th street to the south of their facility for the purpose of constructing a parking lot and storage building; and

WHEREAS, the Springfield Mass Transit District intends to redirect \$300,000 of SAFETEA-LU funding previously designated for bus washer replacement to this project for a total of \$534,800 and requests that the first part of the project be added to the FY- 2016 Annual Element of the FY 2016-2019 TIP as shown below; and

Project Description and Funding:

8	Parking lot and Storage building	Description:	Construction of parking lot and storage building	Construction of parking lot and storage building to the south of SMTD building	IDOT TDC		\$534,800
	SMTD	Project#	Transit Priority 6		FTA 5307	534,800	
	Urban Transit	TIP#	06-2016-13				

WHEREAS, additional funding to complete this project made available through MAP-21 and FAST will also be added to the FY 2016 Annual Element as shown below; and

Project Description and Funding:

9	Parking lot and Storage building	Description:	Construction of parking lot and storage building	Construction of parking lot and storage building to the south of SMTD building	IDOT TDC		\$296,713
	SMTD	Project#	Transit Priority 6		FTA 5307	296,713	
	Urban Transit	TIP#	06-2016-13				
10	Parking lot and Storage building	Description:	Construction of parking lot and storage building	Construction of parking lot and storage building to the south of SMTD building			\$943,057
	SMTD	Project#	Transit Priority 6		FTA 5307	943,057	
	Urban Transit	TIP#	06-2016-13				

Sal Madonia made a motion to approve Amendment 5. Frank Squires seconded the motion. The vote to approve was unanimous.

B. Amendment 6 – SMTD ITS Hardware

Frank Squires introduced Amendment 6.

**RESOLUTION TO ENDORSE
THE SIXTH AMENDMENT TO THE
FY/2016-2019 TRANSPORTATION IMPROVEMENT PROGRAM**

WHEREAS, the Springfield Area Transportation Study (SATS), in cooperation with the Illinois Department of Transportation, has a comprehensive, cooperative, and continuing (3C) planning process for transportation planning in compliance with Federal regulations for the urbanized area; and

WHEREAS, the Springfield Area Transportation Study approved the Transportation Improvement Program (TIP) for FY/2016-2019 on September 10, 2015; and

WHEREAS, priorities of the Springfield Mass Transit District have changed and they desire to utilize the funding originally designated for ITS Radio Hardware and Software to purchase an on-board camera system upgrade; and

WHEREAS, the Springfield Mass Transit District requests that the FY- 2016 Annual Element of the FY 2016-2019 TIP be amended by adding the project as shown below; and

Project Description and Funding:

11	Intelligent Transportation Systems Hardware	Description:	On-Board Camera System Upgrade	Replacement of On-Board Camera System for both Fixed-Route and Paratransit	IDOT TDC		
					FTA 5307	95,000	
	SMTD	Project#	Transit Priority 7				
	Urban Transit	TIP#	06-2016-14				\$95,000

Sal Madonia made a motion to approve Amendment 6. Frank Squires seconded the motion. The vote to approve was unanimous.

c. Amendment 7 – HSR Goldenrod

Sal Madonia introduced Amendment 7.

**RESOLUTION TO ENDORSE
THE SEVENTH AMENDMENT TO THE
FY/2016-2019 TRANSPORTATION IMPROVEMENT PROGRAM**

WHEREAS, the Springfield Area Transportation Study (SATS), in cooperation with the Illinois Department of Transportation, has a comprehensive, cooperative, and continuing (3C) planning process for transportation planning in compliance with Federal regulations for the urbanized area; and

WHEREAS, the Springfield Area Transportation Study approved the Transportation Improvement Program (TIP) for FY/2016-2019 on September 10, 2015; and

WHEREAS, an essential element of the high speed rail project between Chicago and St. Louis is improved safety at rail crossings; and

WHEREAS, the current Union Pacific rail line crossing on Spruce Street in Chatham is located too close to the intersection with IL 4 causing traffic to back up on that major road; and

WHEREAS, it has been determined that for safety concerns the rail crossing on Spruce Street should be closed and relocated to Goldenrod Drive, extended; and

WHEREAS, the Illinois Department of Transportation, Region 4 District 6 requests that the following project be added to the FY 2016 Annual Element of the FY 2016-2019 TIP in two phases as shown below; and

Project Description and Funding:

Project/Jurisdiction/Class		Location		Action/Comments	Map #	Funding Source		Total Cost
A7	Goldenrod Dr. and IL 4 (in Chatham)	Termini:	Planned extension of Goldenrod Dr. west and Polecat Creek Road	Construction of IL 4 Intersection with planned Goldenrod Dr. extension and Polecat Creek Rd including turning lanes, drainage, and traffic signal installation	R37	ARRA	2,508,000	
						State	132,000	
	IDOT - DPIT	Contract# 72G95	Chatham			560,000		
	Principal Arterial	TIP# 21-2016-12	\$3,200,000					
A7	Goldenrod Dr. (in Chatham)	Termini:	IL 4 to Main Street	Construct Goldenrod Dr. from IL 4 to Main St.; Close Spruce between IL 4 and Main St.	R37	ARRA	950,000	
						State	50,000	
	IDOT - DPIT	Contract# 72I11	Chatham			90,000		
	Local Road	TIP# 21-2016-12	\$1,090,000					

Frank Squires made a motion to approve Amendment 7. Sal Madonia seconded the motion. The vote to approve was unanimous.

D. Amendment 8 – HSR Andrew Road

Sal Madonia introduced Amendment 8.

**RESOLUTION TO ENDORSE
THE EIGHTH AMENDMENT TO THE
FY/2016-2019 TRANSPORTATION IMPROVEMENT PROGRAM**

WHEREAS, the Springfield Area Transportation Study (SATS), in cooperation with the Illinois Department of Transportation, has a comprehensive, cooperative, and continuing (3C) planning process for transportation planning in compliance with Federal regulations for the urbanized area; and

WHEREAS, the Springfield Area Transportation Study approved the Transportation Improvement Program (TIP) for FY/2016-2019 on September 10, 2015; and

WHEREAS, an essential element of the high speed rail project between Chicago and St. Louis is improved safety at rail crossings; and

WHEREAS, the interconnection of the traffic signals at the intersection of Andrew Road and BL 55 with the rail crossing signals at the Union Pacific rail line on Andrew Road is a needed improvement; and

WHEREAS, the Illinois Department of Transportation, Region 4 District 6 requests that the following project be added to the FY 2016 Annual Element of the FY 2016-2019 TIP; and

Project Description and Funding:

Project/Jurisdiction/Class		Location		Action/Comments	Map #	Funding Source		Total Cost
A8	Andrew Road (in Sherman)	Termini:	BL 55 to Union Pacific Rail Line	Interconnection of traffic signals and rail crossing signals	R35	ARRA	143,000	
	IDOT - DPIT	Contract#	72G96			State	7,000	
	Minor Arterial	TIP#	21-2016-13					
								\$150,000

Frank Squires made a motion to approve Amendment 8. Sal Madonia seconded the motion. The vote to approve was unanimous.

Mr. McFadden asked Mr. Madonia the status of crossing improvements on Woodside Road at the Union Pacific Railroad. Mr. Madonia said that the project was an interconnect project between the intersection control lights and railroad crossing lights. He did not know the timing for the project, but said that he would give that to Mr. McFadden after the meeting.

E. Modification 5 – IL 54 AC to Current

Linda Wheeland introduced Modification 5.

**Administrative Modification 5 to the
FY 2016 – 2019 Transportation Improvement Program
January 29, 2016**

IL 54 from Bissell Road to Camp Butler Road in Springfield

Status of this project has changed from “Advanced Construction” to “Current” and the Advance Construction Projects table in the FY 2016-2019 Transportation Improvement Program has been modified to indicate the change to this project as shown below.

AM 10 (FY 2015- 2018 TIP)	2015	IL 54	Termini:	Bissell Road to Camp Butler Road	Shoulder Reconstruction, Resurfacing, Milled Rumble Strips & Lighting	A7	HSIP (State) (AC)	1,350,000	4/6/2015	1/29/2016
		State	Contract#:	72G91			State	150,000		
		Principal Arterial	TIP#:	04-2015-08			\$1,500,000			

F. Modification 6 – Downtown Streetscape AC to Current

Linda Wheeland introduced Modification 6.

**Administrative Modification 6 to the
FY 2016 – 2019 Transportation Improvement Program
February 5, 2016**

Various Locations Downtown Streetscape Springfield

Status of this project has changed from “Advanced Construction” to “Current” and the FY 2016 Annual Element of the FY 2016-2019 Transportation Improvement Program has been modified to remove AC from the federal funding source as shown below.

7	Downtown Streetscape	Termini:	Downtown TIF District	Sidewalk, curb ramp, curb and gutter removal replacement & streetscaping	N/A	Springfield	400,000	8/14/2015	2/5/2016
	City of Springfield	Contract#:				ITEP	1,000,000		
	Minor Arterial	TIP#:	02-2013-09			\$1,400,000			

And the Advance Construction Projects table in the FY 2016-2019 Transportation Improvement Program has been modified to indicate the change to this project as shown below.

AM 16 (FY 2015- 2018 TIP)	2016	Downtown Streetscape	Termini:	Downtown TIF District	Sidewalk, curb ramp, curb and gutter removal replacement & streetscaping	N/A	Springfield	400,000	8/14/2015	2/5/2016
		City of Springfield	Contract#:				ITEP (AC)	1,000,000		
		Minor Arterial	TIP#:	02-2013-09			\$1,400,000			

V. TECHNICAL ADVISOR UPDATES

A. Illinois Dept. of Transportation: Central Bureau of Urban Program Planning

No report was given.

B. Federal Highway Administration: Illinois Division Office

No report was given.

VI. AGENCY UPDATES

A. Springfield-Sangamon County Regional Planning Commission

Ms. Wheeland told the Committee that SSCRPC is working with Julia Frevert, Director of Communications for the City of Springfield, to produce a series of videos that address transportation topics and were part of a strategy in the SATS 2040 LRTP to enhance public outreach. There were approximately seventeen videos on the production list, with SMTD videos slated to be produced first. Mr. McFadden asked what other topics would be addressed by the videos. Ms. Wheeland said that videos for bicycle accommodations and driver education regarding roundabouts were among the other video subjects. She said it would be useful to inform the public before a roundabout at Archer Elevator Road and Iles Avenue was built.

B. Springfield Mass Transit District (SMTD)

No report was given.

C. City of Springfield

Mr. Mahoney said that the City of Springfield has opened bidding for brick street work. The project was anticipated to be voted on by the City Council later in March, 2016.

D. Sangamon County

No report was given.

E. Illinois Department of Transportation: Region 4, District 6

Mr. Madonia told the Committee that Roger Driskell had moved to another position at IDOT and that Jeff South would replace him on the Policy Committee as regional engineer. He added that warm weather facilitated construction to resume on the Wabash Avenue project, where crews were working on the storm sewer. Construction at Dirksen Parkway was set to resume in April, 2016.

F. Village of Chatham

No Report was given.

VII. PUBLIC COMMENTS

There were no public comments.

VIII. UNFINISHED BUSINESS

There was no unfinished business.

IX. NEW BUSINESS

A. 2040 Long Range Transportation Plan – One Year Progress Report

Ms. Wheeland told the Committee that SSCRPC prepares a progress report for the Long Range Transportation Plan every six months. For the first time, with the annual one-year report, SSCRPC was tracking the progress of performance targets outlined in the plan. The performance targets are listed on the last two pages of the report. She said that it's a way to record progress in the LRTP. Some examples:

- The five-year rolling average of fatalities went down 1.4% and serious injuries were down 5% from the previous year. The LRTP goal for each is 2%.
- Ridership for SMTD was up 4.5% from 2014. The LRTP goal is a 10% increase by 2020.
- The number of structurally deficient bridges was down 7.7% from 2014. The LRTP goal is 10% by 2020. She noted that there are five more structurally deficient bridges in line for replacement in the next two years.

Ms. Wheeland said that the progress report is also a way to identify projects that may affect performance measures. She gave an example of increased paratransit boundaries within the SMTD system, which may increase ridership.

Mr. McFadden asked Ms. Wheeland whether prior LRTP Progress Reports had ways to quantify progress on strategies and goals. Ms. Wheeland said progress was reported, but not quantified. Previous LRTPs set goals and objectives, but did not contain concrete, quantified targets. This year's progress report has fourteen (14) performance targets. The Progress Report will be posted to the SSCRPC website; sscrpc.com.

B. SATS PY 2017 Unified Planning Work Program

Ms. Wheeland presented the FY2017 Unified Planning Work Program for approval. The program documents all SATS planning activities during the planning year from July 1, 2016 to June 30, 2017, and how those activities are paid for. The previous version sent out with the Technical Committee agenda did not include the 2017 Downtown Parking Survey. The Technical Committee asked that the Program be amended to include the Parking Survey, and recommended that the Policy Committee approve the amended PY2017 Unified Planning Work Program.

Vice-Chair McFadden asked for a motion to approve. Frank Squires made a motion to approve the PY2017 Unified Planning Work Program, as recommended by the Technical Committee. Sal Madonia seconded the motion. The vote to approve was unanimous.

C. Curb Your Car Commute Challenge

Mr. Jason Sass, SSCRPC, told the Committee that the Curb Your Car Commute Challenge will be held May 14-21, 2016. There are three bike ride events planned, along with team challenges. The CYC Planning Committee is looking to include schools in the Challenge to complement the Safe Routes to School initiative.

D. Next Meeting Date – April 14th, 2016

X. ADJOURNMENT

There being no further business, Vice-Chair McFadden called for a motion to adjourn. Sal Madonia made a motion to adjourn. Frank Squires seconded the motion. The vote to adjourn was unanimous.

The regular meeting was adjourned at 12:13 PM.

Respectfully Submitted,

Jason Sass
Recording Secretary