

**Minutes of Meeting
SATS POLICY COMMITTEE
October 13, 2016**

ATTENDANCE**Policy Committee Voting Members**

<input checked="" type="checkbox"/>	Bonnie Drew, Chair	City of Springfield
<input checked="" type="checkbox"/>	Brian McFadden, Vice Chair	Sangamon County
<input type="checkbox"/>	Tom Gray	Village of Chatham
<input checked="" type="checkbox"/>	Eric Hansen*	Springfield-Sangamon County Regional Planning Commission
<input checked="" type="checkbox"/>	Jeff South**	Illinois Dept. of Transportation (IDOT): Region 4, District 6
<input checked="" type="checkbox"/>	Frank Squires	Springfield Mass Transit District

* Represented by Norm Sims

** Represented by Sal Madonia

Policy Committee Non-Voting Members

<input type="checkbox"/>	Tom Kelso	IDOT: Urban Program Planning
<input type="checkbox"/>	JD Stevenson	Federal Highway Administration (FHWA): Illinois Div. Office
<input type="checkbox"/>		Federal Transit Administration

Others

Dale Lael – Village of Jerome

Chris Isbell – IDOT: District 6 Local Roads and Streets

Kevin Kuhn – Kuhn & Trello Engineers

Neha Soni – Regional Planning Commission

Jason Sass – Regional Planning Commission

Brian Sheehan – Regional Planning Commission

I. CALL TO ORDER

Committee Chair Bonnie Drew called the meeting of the SATS Policy Committee to order at 12:00 PM.

II. APPROVAL OF MINUTES

Ms. Drew asked if there were any additions or corrections to the minutes of the September 8, 2016, SATS Policy Committee meeting. Brian McFadden made a motion to approve the minutes. Frank Squires seconded the motion. The vote to approve was unanimous.

III. TECHNICAL COMMITTEE REPORT

Ms. Soni told the Committee that a discussion regarding programming of FY2020 ST-U funding had been tabled until the next Technical Committee meeting on November 3, 2016.

Mr. Sims told the Committee that there was funding committed to transportation projects in the SATS area for FY2020 that had not been programmed. The Federal Highway Administration (FHWA) had given conflicting opinion regarding the way the funding should be distributed. One opinion was to program the funds with the FY2017-2020 Transportation Improvement Program; the other opinion was to wait to program the funding until an application process could find updated projects that would be eligible. No members of FHWA staff were at the Technical Committee meeting. He said that estimating the cost of a project to be funded in FY2020 would be difficult. Communities that receive ST-U funds would have to supply 20% matching funds and be responsible for any costs above the estimated amount, compounding the programming issues. He said that the Technical Committee tabled the discussion so they could discuss the issue with FHWA.

IV. 2040 Long Range Transportation Plan

A. Amendment 10 – SMTD Demolition Project

Neha Soni introduced Amendment 10.

RESOLUTION TO RECOMMEND APPROVAL OF AMENDMENT TEN TO THE 2040 LONG RANGE TRANSPORTATION PLAN

WHEREAS, the Springfield Area Transportation Study (SATS), in cooperation with the Illinois Department of Transportation, has a comprehensive, cooperative, and continuing (3C) planning process for transportation planning in compliance with Federal regulations for the urbanized area; and

WHEREAS, the SATS Long Range Transportation Plan takes a long-term (25-year) look at transportation needs in the Springfield Metropolitan Planning Area; envisions an efficient, interconnected, multi-modal travel network; and identifies projects to make this vision a reality; and

WHEREAS, the Long Range Transportation Plan is updated every five years and was most recently updated on March 12, 2015 as the SATS 2040 Long Range Transportation Plan; and

WHEREAS, the Springfield Mass Transit District has requested that part of the demolition portion of the Off-Street Transfer Center project be moved from the Planned Illustrative Transit Projects List to the Committed Transit Projects as shown below since funding has become available to demolish the buildings at 901 – 917 East Adams Street; and

PROJECT #	PROJECT DESCRIPTION <i>(listed alphabetically)</i>	TYPE OF IMPROVEMENT	JURISDICTION	COST
15	Off-Street Transfer Center	Demolition of the Structures at 901-917 East Adams	SMTD	654,270

Chair Drew asked if Amendment 10 of the 2040 LRTP could be voted at the same time as Amendment 14 of the FY 2016-2019 TIP, as they are the same project.

Mr. McFadden asked that a vote to approve Amendment 10 to the 2040 LRTP be combined with a vote for Amendment 14 of the FY 2016-2019 TIP. The Committee approved combining the votes by assent.

V. 2016-2019 Transportation Improvement Program

A. Amendment 14 – SMTD Demolition Project

Neha Soni introduced Amendment 14.

**RESOLUTION TO RECOMMEND APPROVAL OF
THE FOURTEENTH AMENDMENT TO THE
FY/2016-2019 TRANSPORTATION IMPROVEMENT PROGRAM**

WHEREAS, the Springfield Area Transportation Study (SATS), in cooperation with the Illinois Department of Transportation, has a comprehensive, cooperative, and continuing (3C) planning process for transportation planning in compliance with Federal regulations for the urbanized area; and

WHEREAS, the Springfield Area Transportation Study approved the Transportation Improvement Program (TIP) for FY/2016-2019 on September 10, 2015; and

WHEREAS, the Springfield Mass Transit District has requested that part of the demolition portion of the Off-Street Transfer Center project be moved from the Illustrative Projects List to the FY 2017 Annual Element in the FY 2016-2019 Transportation Improvement Program as shown below since funding has become available to demolish the buildings at 901 – 917 East Adams Street; and

Project Description and Funding:

Project/Jurisdiction/Class	Description	Action/Comments	Funding Source	Total Cost
5 Off-Street Transfer Center SMTD Urban Transit	Description: 901-917 East Adams	Demolition of Structures	SMTD	314,670
	Project#:		FTA 5309	339,600
	TIP#: 06-2012-08			
				\$654,270

Brian McFadden made a motion to approve Amendment 10 to the 2040 LRTP and Amendment 14 to the FY 2016-2019 TIP as a combined vote. Norm Sims seconded the motion. The vote to approve was unanimous.

B. Modification 15 – I-72 to I-55 Ramp AC to Current

Neha Soni introduced Modification 15.

**Administrative Modification 15 to the
FY 2016 – 2019 Transportation Improvement Program
September 9, 2016**

I-72 WB to I-55 BUS/NB Ramp to Current

Status of this project has changed from “Advanced Construction” to “Current” because the Illinois Department of Transportation considers specific apportionment or state contract ceiling sufficient to meet project specifications and the project is financially active; and the FY 2016 Annual Element of the FY 2016-2019 Transportation Improvement Program has been modified to remove AC from the federal funding source as shown below.

Project/Jurisdiction/Class		Location		Action/Comments	Map #	Funding Source		Total Cost
3	I-72	Termini:	I-72 (WB) to I-55 BUS (NB) Ramp in the NE Quadrant of the Sixth Street Interchange	Resurfacing, Patching, High Friction Surface Treatment, Radar Speed Sign, Signing, Striping	41	HSIP	270,000	
						NHPP	90,000	
	State	Contract#	72J03			State	40,000	
	Interstate	TIP#	04-2016-03			\$400,000		

And the Advance Construction Projects table in the FY 2016-2019 Transportation Improvement Program has been modified to indicate the change to this project as shown below.

AD MOD #	TIP Year	Project/Jurisdiction/Class	Location		Action/Comments	Map #	Funding Source		Total Cost	Date On AC List	Date Off AC List
AM 10 (FY 2016-2019 TIP)	2016	I-72	Termini:	I-72 (WB) to I-55 BUS (NB) Ramp in the NE Quadrant of the Sixth Street Interchange	Resurfacing, Patching, High Friction Surface Treatment, Radar Speed Sign, Signing, Striping	41	HSIP (AC)	270,000		4/15/2016	9/9/2016
							NHPP (AC)	90,000			
		State	Contract#	72J03			State	40,000			
		Interstate	TIP#	04-2016-03			\$400,000				

C. Modification 16 – IDOT-Flashing Beacons/Signing AC to Current

Neha Soni introduced Modification 16.

**Administrative Modification 16 to the
FY 2016 – 2019 Transportation Improvement Program
September 23, 2016**

IDOT – Flashing Beacons/Signing AC to Current

Status of this project has changed from “Advanced Construction” to “Current” because the Illinois Department of Transportation considers specific apportionment or state contract ceiling sufficient to meet project specifications and the project is financially active; and the FY 2016 Annual Element of the FY 2016-2019 Transportation Improvement Program has been modified to remove AC from the federal funding source as shown below.

Project/Jurisdiction/Class	Location		Action/Comments	Map #	Funding Source		Total Cost
2 Flashing Beacons/Signing	Termini:	IL 124 @ IL 124/Andrew Rd., Old US 36 & CH 15 (Farmingdale Rd.), & Recreation Drive just West of MacArthur Blvd	Installation of flashing beacons and signage	42	HSIP	22,500	
	Contract#:	72108			State	2,500	
	TIP#:	04-2017-01					
							\$25,000

And the Advance Construction Projects table in the FY 2016-2019 Transportation Improvement Program has been modified to indicate the change to this project as shown below.

AD MOD #	TIP Year	Project/Jurisdiction/Class	Location		Action/Comments	Map #	Funding Source		Total Cost	Date On AC List	Date Off AC List
AM 13 (FY 2016-2019 TIP)	2016	Flashing Beacons / Signing	Termini:	IL 124 @ IL 124/Andrew Rd., Old US 36 & CH 15 (Farmingdale Rd.), & Recreation Drive just West of MacArthur Blvd	Installation of flashing beacons and signing	42	HSIP (AC)	22,500		6/3/2016	9/23/2016
			Contract#:	72108			State	2,500			
			TIP#:	04-2017-01							
									\$25,000		

D. Modification 17 – Pavement Management Lake Shore Drive AC to Current

Neha Soni introduced Modification 17.

**Administrative Modification 17 to the
FY 2016 – 2019 Transportation Improvement Program
September 23, 2016**

Pavement Management Lake Shore Drive AC to Current

Status of this project has changed from “Advanced Construction” to “Current” because the Illinois Department of Transportation considers specific apportionment or state contract ceiling sufficient to meet project specifications and the project is financially active; and the FY 2016 Annual Element of the FY 2016-2019 Transportation Improvement Program has been modified to remove AC from the federal funding source as shown below.

Project/Jurisdiction/Class		Location	Action/Comments	Map #	Funding Source	Total Cost
4	Pavement Management System	Termini: County Highway 43 Begin Mile 1.362 to End Mile 5.405	Construction & Construction Engineering	N/A	County	440,000
	Sangamon County	Contract#			County (Engineering)	35,000
		TIP# 03-2016-01			ST-R	1,725,000
						\$2,200,000

And the Advance Construction Projects table in the FY 2016-2019 Transportation Improvement Program has been modified to indicate the change to this project as shown below.

AD MOD #	TIP Year	Project/Jurisdiction/Class	Location	Action/Comments	Map #	Funding Source	Total Cost	Date On AC List	Date Off AC List
AM 11 (FY 2015-2018 TIP)	2016	Pavement Management System	Termini: C. H. 43 Begin Mile 1.362 to End Mile	Construction & Construction Engineering	N/A	County	440,000	5/7/2015	9/23/2016
		County	Contract#			Engineering	35,000		
		Minor Arterial	TIP# 03-2016-01			ST-R (AC)	1,725,000		
							\$2,200,000		

E. Annual Listing of Federally Obligated Projects FY 2016

Neha Soni told the Committee that SSCRPC had finished the Annual Listing of Federally Obligated Projects for FY 2016, as required by FHWA. A copy of the report was sent to each Committee member and that it was available to the public online at sscrpc.com.

VI. TECHNICAL ADVISOR UPDATES

A. Illinois Dept. of Transportation: Office of Planning and Programming

No report was given.

B. Federal Highway Administration: Illinois Division Office

No report was given.

VII. AGENCY UPDATES

A. Springfield-Sangamon County Regional Planning Commission

Mr. Sims asked Mr. Madonia if the ITEP grant given to the Village of Williamsville for the Route 66 Heritage Trail should be included in the FY 2017-2020 Transportation Improvement Program. Mr. Madonia did not know the answer. Mr. McFadden said that Sangamon County had also received an ITEP grant for the Sangamon Valley Trail. Mr. Sims was unsure whether the grants and projects should be included because the projects were mostly outside the SATS planning area. Mr. Isbell said the southern terminus of the Route 66 Heritage Trail would be inside the SATS planning area in the Village of Sherman, although it is a small part of the project. Mr. Isbell said that the grant for the Sangamon Valley Trail was in addition to funding already included in the TIP document. Mr. Sims asked if a modification to the TIP was necessary to reflect the ITEP grant. Mr. Isbell said he would look into the issue.

Mr. Sims thanked the Committee for coming to Ms. Linda Wheeland's retirement reception in September, 2016.

Mr. Sims announced that SSCRPC had hired Shannan Karrick to fill the position of Senior Planner. Ms. Karrick specialized in freight transport at the Illinois Commerce Commission prior to coming to SSCRPC. Mr. Sims said she would start October 19, 2016 and would be an ideal addition to SSCRPC staff.

B. Springfield Mass Transit District (SMTD)

No report was given.

C. City of Springfield

Ms. Drew told the Committee that the Railroad Improvement project open house was held on August 4, 2016 and was well attended.

Ms. Drew reported the following:

- Road and Street Maintenance Program (**TIP # 02-2016-02**):
 - Overlays were being applied on W. White Oaks Dr. and The Bluffs subdivision.
- Stanford Avenue (**TIP # 02-2010-09**):
 - Construction was moving forward with curbs and guttering along portions of the new road.
- Ash and Laurel Underpasses (**TIP # 02-2018-05**)
 - The project was moving forward with land acquisition and project design.

D. Sangamon County

No report was given.

E. Illinois Department of Transportation: Region 4, District 6

Mr. Madonia reported the following:

- Dirksen Parkway widening – Clear Lake to Ridge (**TIP # 04-2012-09**):
 - Work was mostly complete with striping and landscape work continuing.
- Wabash Avenue widening – Koke Mill to Village of Curran (**TIP # 04-2011-07**):
 - Work continued on the Hollis/Cockrell intersection after utility relocation. He anticipated that work would be completed by November, 2016.
- I-72 Westbound – Business Loop 55 Northbound Ramp (**TIP # 04-2016-03**):
 - Resurfacing was completed and the friction surface was scheduled to be installed in October 17th, 2016.
- High-Speed Rail Project – Ridgely Ave (**TIP # 21-2016-06**):
 - The project was approximately 33% complete.

F. Village of Chatham

No report was given.

VIII. PUBLIC COMMENTS

There was no public comment.

IX. UNFINISHED BUSINESS

A. FY 2017-2020 Transportation Improvement Program

Ms. Soni told the Committee that the Technical Committee had voted to recommend approval of the FY 2017-2020 Transportation Improvement Program. There were no public comments.

Ms. Drew asked for a motion to approve the FY 2017-2020 Transportation Improvement Program. Norm Sims made a motion to approve. Frank Squires seconded the motion. The vote to approve was unanimous.

X. NEW BUSINESS

A. 2017 SATS Meeting Dates

Ms. Soni presented the meeting schedule for the SATS Technical and Policy Committees. Meeting dates were the first Thursday of every month for the Technical Committee and the second Thursday of every month for the Policy Committee.

Ms. Drew asked for a motion to approve the 2017 SATS Meeting Dates Schedule. Brian McFadden made a motion to approve. Frank Squires seconded the motion. The vote to approve was unanimous.

B. Next Meeting Date – November 10, 2016

XI. ADJOURNMENT

There being no further business, Chair Drew called for a motion to adjourn. Sal Madonia made a motion to adjourn. Frank Squires seconded the motion. The vote to adjourn was unanimous.

The regular meeting was adjourned at 12:13 PM.

Respectfully Submitted,

Jason Sass
Recording Secretary