

**Minutes of Meeting**  
**MULTI-USE TRAILS JURISDICTIONS COMMITTEE**  
**September 21, 2016**

**ATTENDANCE**

**Committee Members**

<input checked="" type="checkbox"/>	Elliott McKinley, Chair	Springfield Park District
<input checked="" type="checkbox"/>	Nathan Bottom	City of Springfield
<input checked="" type="checkbox"/>	Brian Wright	Sangamon County Highway Department
<input checked="" type="checkbox"/>	Joe Hill	Village of Rochester
	Andrew Werner	Illinois Department of Transportation – District 6
	Pat McCarthy	Village of Chatham

**Staff**

Linda Wheeland – Springfield-Sangamon County Regional Planning Commission

Neha Soni – Springfield-Sangamon County Regional Planning Commission

**Others**

Chris Isbell - Illinois Department of Transportation – District 6 Local Roads

**I. CALL TO ORDER**

Chairman Elliott McKinley called the meeting of the Multi-Use Trails Jurisdictions Committee to order at 10:35 AM.

**II. APPROVAL OF 7/20/2016 MEETING MINUTES**

Chairman Elliott McKinley asked if there were any additions or corrections to the minutes of the August 17, Multi-Use Trails Jurisdictions Committee meeting. Hearing none, the minutes were approved.

**III. EMERGENCY RESPONSE AND SPONSORSHIP SIGNAGE**

A. Moving Forward with Obtaining Signage

Elliott McKinley reported The Park District attorney had yet to review the Inter-Governmental Agreement for the joint sign project and the budget portion of the agreement had not been prepared. He would put together the final draft for the next meeting.

**IV. ADOPT – A – TRAIL WAIVER**

Brian reported that the State's Attorney would like to include a requirement for a certificate of liability insurance on the adopt-a-trail waiver. However, neither the Village of Rochester nor the Springfield Park District currently requires proof of liability insurance. Chris Isbell suggested adding a statement to the waiver indicating that some jurisdictions may require proof of liability insurance. Linda would update the waiver and email the committee members to discuss at the next meeting.

**V. TRAILHEADS, ACCESS POINTS, AND AMENITIES PLAN**

A. Finalize Plan

Linda had provided the final copies of the documents with front page showing the dates of adoption by various jurisdictions. The Park District and the Village of Rochester both had adopted the plan. The Village of Chatham was scheduled for adoption later in September. Linda asked members to inform Neha when the plan was adopted by their jurisdiction. Brian reported that the Sangamon County Highway Department had concerns with the plan before adopting it. He suggested adding an Introduction to the plan. Additionally there was concern over showing the private properties in the plan related to proposed access points without consulting the owners. There were also several other issues related to specific access points presented by Brian. Linda responded that draft plan had been discussed over the past year and revisions made based on those discussions. Furthermore, the final plan had been adopted unanimously by the committee members at the last meeting. Elliott McKinley suggested having an amendment to the plan to include an Introduction. Brian would inform the County Highway Department about the committee comments. The committee would look into creating an amendment to address issues raised by the County Highway Department.

**VI. COMMITTEE MEMBERS UPDATES**

Brian showed sample signs prepared at the County Highway Department. There was one mileage marker sign with double digits which would be the worst case scenario as presented earlier and a single digit mileage marker in a smaller size. Another sample was the adopt-a-trail sign.

**VII. PUBLIC COMMENTS**

There were no public comments.

**VIII. NEW BUSINESS**

- A. Elliott McKinley reported that at the last Park District board meeting, the members expressed appreciation for the work done by this committee.
- B. Linda suggested scheduling the 2017 meeting dates at the next meeting.
- C. Next Meeting Date – Members agreed to cancel the October meeting and would meet next on Wednesday, November 16, at 10:30 AM

**IX. ADJOURNMENT**

There being no further business, Chairman Elliott McKinley called to adjourn at 11:20 AM.

Respectfully submitted,

Neha Soni  
Recording Secretary