

**Minutes of Meeting
MULTI-USE TRAILS JURISDICTIONS COMMITTEE
June 15, 2016**

ATTENDANCE

Committee Members

| | | |
|-------------------------------------|-------------------------|--|
| <input checked="" type="checkbox"/> | Elliott McKinley, Chair | Springfield Park District |
| | Lori Williams | City of Springfield |
| <input checked="" type="checkbox"/> | Brian Wright | Sangamon County Highway Department |
| | Joe Hill | Village of Rochester |
| <input checked="" type="checkbox"/> | Andrew Werner | Illinois Department of Transportation – District 6 |
| | Pat McCarthy | Village of Chatham |

Staff

Linda Wheeland – Springfield-Sangamon County Regional Planning Commission

Neha Soni – Springfield-Sangamon County Regional Planning Commission

I. CALL TO ORDER

Chairman Elliott McKinley called the meeting of the Multi-Use Trails Jurisdictions Committee to order at 10:40 AM.

II. APPROVAL OF 5/18/2016 MEETING MINUTES

Chairman Elliott McKinley asked if there were any additions or corrections to the minutes of the May 18, Multi-Use Trails Jurisdictions Committee meeting. Hearing none, the minutes were approved.

III. EMERGENCY RESPONSE SUPPORT SIGNAGE PLAN

A. Mock up of Mileage Marker Sign

Brian explained the mock up sign prepared by the County Highway Department. MUTCD manual mandates the size of the mile marker sign. The mock up sign was the largest size scenario with double digit mileage and one decimal place and the trail designation on the top. The mock up sign cost \$66 to manufacture, which could go down to \$45 per sign to manufacture more signs together. The sign was prepared in house by the County Highway Department. The sign also meets the reflectivity requirement. The committee discussed the size and layout of the mock up design. Linda showed pictures of the mock up sign that were taken outside on the trail to aid in the discussion. Using a measuring wheel to determine the exact location for each sign was discussed.

Elliott McKinley suggested estimating a budget for manufacturing the total number of signs and having an inter-governmental agreement with the County Highway Department to produce the signs. Brian would check on this possibility.

Elliott McKinley suggested having an estimated overall cost of the emergency signage would be helpful. Linda would prepare an estimated budget based on cost figures provided by Brian.

IV. ADVERTISING/SPONSORSHIPS ON TRAILS POLICY

A. Jurisdictions Adoption Updates

Linda reported Chatham and Rochester have approved the brochures but there is no update on their adoption of the plan. Elliott McKinley suggested having further acknowledgement on the adoption of the plan from both jurisdictions before printing and distributing the brochures.

Linda inquired about approval of the waiver. County Highway Department and the Park District are waiting to hear from their legal counsel for the approval.

Brian suggested creating and installing the sponsorship signs before the applications for sponsorship signs are made available. Linda suggested including these signs in the estimated budget. Brian would give an estimate of the unit costs for these signs as well.

V. TRAILHEADS, ACCESS POINTS, AND AMENITIES PLAN

Linda reported the change in the plan based on the update provided by Elliott McKinley. The proposed Piper Glen Access on the Interurban Trail has been constructed and the status in the plan is changed to existing.

Linda asked committee members for their comments on the plan. Elliott McKinley commented that the access point locations seem ideal and the plan helps the Park District to regulate the official access points.

Committee members will review the plan before the next meeting when comments will be discussed.

VI. PUBLIC COMMENTS

There were no public comments.

VII. NEW BUSINESS

A. The Multi-use Trail Brochure

Neha showed the updated trail brochure with the addition of an icy bridge caution note. Elliott McKinley suggested having a caution sign logo on the brochure. Neha would update the brochure for the next meeting.

B. Next Meeting Date – Wednesday, July 20th at 10:30 AM

VIII. ADJOURNMENT

There being no further business, Chairman Elliott McKinley called to adjourn at 11:30 AM.

Respectfully submitted,

Neha Soni
Recording Secretary