

**Minutes of Meeting
MULTI-USE TRAILS JURISDICTIONS COMMITTEE
May 18, 2016**

ATTENDANCE

Committee Members

<input checked="" type="checkbox"/>	Elliott McKinley, Chair	Springfield Park District
<input checked="" type="checkbox"/>	Lori Williams	City of Springfield
<input checked="" type="checkbox"/>	Brian Davis	Sangamon County Highway Department
	Joe Hill	Village of Rochester
<input checked="" type="checkbox"/>	Andrew Werner	Illinois Department of Transportation – District 6
	Pat McCarthy	Village of Chatham

Staff

Linda Wheeland – Springfield-Sangamon County Regional Planning Commission

Neha Soni – Springfield-Sangamon County Regional Planning Commission

Others

Bill Donels – SBC

I. CALL TO ORDER

Chairman Elliott McKinley called the meeting of the Multi-Use Trails Jurisdictions Committee to order at 10:35 AM.

II. APPROVAL OF 4/20/2016 MEETING MINUTES

Chairman Elliott McKinley asked if there were any additions or corrections to the minutes of the April 20, Multi-Use Trails Jurisdictions Committee meeting. Hearing none, the minutes were approved.

III. EMERGENCY RESPONSE SUPPORT SIGNAGE PLAN

A. Acquiring Signs

Lori reported that she could not make the sample sign for the committee as the sign machine was broken. Lori discussed the size of the signs with reference to MUTCD manual, suggesting the size be scaled down. Mile markers can be 6"x12" or 6"x18" depending on the use. Linda noted there will be a trail symbol with the mile marker. Brian Davis suggested bigger overall size of 6'x18" mile marker. Lori will arrange to have a mock-up prepared for the committee to review and discuss at the next meeting.

IV. ADVERTISING/SPONSORSHIPS ON TRAILS POLICY

A. Trail Sponsorship Map & Brochure

Elliott McKinley reported the Park District adopted the Advertising / Sponsorship on Trails Policy on April 21th. Elliott McKinley did not have any comments on the brochure and the Park District Board approved the brochure. Brian Davis reported the Advertising / Sponsorship on Trails Policy is on the

next Road and Bridge Committee meeting agenda for adoption. Brian did not have any comments on the brochure. The committee members present approved the map and brochure.

Andrew had researched placement of sponsorship signs on property owned by IDOT along the Lost Bridge Trail and found this would not be a problem.

B. Trail Amenity Sponsorship Map & Brochure

Neha demonstrated the Trail Amenity Sponsorship app based on the paper map prepared for the last meeting. Sponsorship opportunities could be viewed on the map along with the existing and the proposed amenities on the trails. This incorporated the sponsorship opportunities as a part of the multi-use trails app. The committee members present approved the map and brochure.

C. Adopt-A-Trail Map, Brochure & Waiver

The committee members present approved the map and brochure. Elliott McKinley had no comments on the waiver and would have it reviewed by the Park District Legal Counsel. Brian Davis would also have the waiver reviewed by the County Legal Counsel.

D. Business Directional Signage Brochure

Brian Davis inquired if any business could purchase the business directional signage irrespective of generating any demand from trail users. Linda suggested that the trails are for travel purposes as well as recreation. Consensus of the committee members present was that each jurisdiction could establish their own thresholds for types of businesses purchasing directional signage. The committee members present approved the map and brochure.

Linda suggested, after confirming feedback from Chatham and Rochester, the brochures should be ready for printing and available for distribution.

V. **PUBLIC COMMENTS**

Linda reported a public comment that was emailed. Steven Simpson Black who is an advocate for mass transit has two comments. One is to post SMTD bus maps at the trail heads. This could help establish the connection between the use of trails and the bus stops. Second is to give free advertisement on the trails to SMTD. It was noted that this would be contrary to the advertising / sponsorship policy.

Posting SMTD bus maps at the trail heads is not an option right now as there are no places to mount them and no SMTD bus stops nearby. But there is coordination with SMTD and the trails group would continue to work with SMTD through SATS. Linda would convey the comments feedback from the committee to Steven. Elliott suggested sharing the request with SMTD. Linda reported SMTD has already received the comments.

Elliott reported one public comment received through one of the board members of the Park District suggesting warning signs be put on the bridges / overpasses for potential icy conditions. Rather than putting out additional signs it was decided this warning would be placed in the multi-use trails brochure.

VI. NEW BUSINESS

A. The committee will discuss the Trailheads, Access Points, and Amenities Plan in the next meeting.

B. Next Meeting Date – Wednesday, June 15th at 10:30 AM

VII. ADJOURNMENT

There being no further business, Chairman Elliott McKinley called to adjourn at 11:15 AM.

Respectfully submitted,

Neha Soni
Recording Secretary