

**Minutes of Meeting  
MULTI-USE TRAILS JURISDICTIONS COMMITTEE  
March 16, 2016**

**ATTENDANCE**

**Committee Members**

<input checked="" type="checkbox"/>	Elliott McKinley, Chair	Springfield Park District
<input checked="" type="checkbox"/>	Lori Williams	City of Springfield
<input checked="" type="checkbox"/>	Brian Wright	Sangamon County Highway Department
	Deb Elderton	Village of Rochester
<input checked="" type="checkbox"/>	Andrew Werner	Illinois Department of Transportation – District 6
<input checked="" type="checkbox"/>	Pat McCarthy	Village of Chatham

**Staff**

Linda Wheeland – Springfield-Sangamon County Regional Planning Commission  
Neha Soni – Springfield-Sangamon County Regional Planning Commission

**I. CALL TO ORDER**

Chairman Elliott McKinley called the meeting of the Multi-Use Trails Jurisdictions Committee to order at 10:30 AM.

**II. APPROVAL OF 2/17/2015 MEETING MINUTES**

Chairman Elliott McKinley asked if there were any additions or corrections to the minutes of the February 17, Multi-Use Trails Jurisdictions Committee meeting. Hearing none, the minutes were approved.

**III. EMERGENCY RESPONSE SUPPORT SIGNAGE PLAN**

**A. Jurisdictions Updates on Adoption**

Linda informed the committee that Sangamon County is the only jurisdiction left to adopt the plan. Brian reported that the plan was approved by the Roads and Bridge Committee and would be taken to the County Board meeting next month for adoption.

Linda mentioned that there was an ITAP grant round coming up from May 2<sup>nd</sup> through June 17<sup>th</sup> and the jurisdictions could consider submitting an application for signs.

**B. Sign Location Maps Review**

The new maps prepared by Neha showing the locations of the emergency response support signs as requested in the last meeting were discussed. Finalizing the number of signs would be needed for the grant application.

The Committee discussed the location of rest stops signs and half mile markers on the trails. In the cases where the two signs were very closely located, only half mile marker signs are shown in order to reduce the number of signs required on the trails. Linda asked Elliot McKinley if the rest stop sign close to Vrendenburg Park was needed on Wabash Trail. He suggested that placing a park identifying sign would work for the emergency location purposes and an additional rest stop sign would not be needed. Committee members approved the maps.

**IV. ADVERTISING/SPONSORSHIPS ON TRAILS POLICY**

**A. Continuing Review**

Linda asked all committee members for their comments on the draft policy document. Elliot McKinley asked about the amenities locations on the trails. It was suggested that a map could be made showing the desired amenities locations on the trails.

Neha will make the map showing various locations identified for trail sponsorships; adopt the trail segments and amenities for the committee review.

Committee members approved the Advertising / sponsorship on Trails Policy and would take to their boards for adoption.

Linda asked all committee members for their comments on the Adopt a Trail forms provided at the last meeting. Elliott noted that he liked the Springfield Green application and the Wisconsin Adopt – A – Trail brochure format. Linda would prepare the Adopt a Trail brochure in the format that is marketable and easy for distribution and send to committee members for review. Lori suggested branding the trails, similar to Springfield Green. Neha would design logo options for the committee to review and adopt.

**V. PUBLIC COMMENTS**

There were no public comments.

**VI. NEW BUSINESS**

Next Meeting Date – Wednesday, April 20<sup>th</sup> at 10:30 AM

**VII. ADJOURNMENT**

There being no further business, Chairman Elliott McKinley called to adjourn at 11:30 AM.

Respectfully submitted,

Neha Soni  
Recording Secretary