

**Minutes of Meeting
MULTI-USE TRAILS JURISDICTIONS COMMITTEE
February 17, 2016**

ATTENDANCE

Committee Members

| | | |
|-------------------------------------|-------------------------|--|
| <input checked="" type="checkbox"/> | Elliott McKinley, Chair | Springfield Park District |
| <input checked="" type="checkbox"/> | Lori Williams | City of Springfield |
| <input checked="" type="checkbox"/> | Brian Wright | Sangamon County Highway Department |
| | Deb Elderton | Village of Rochester |
| <input checked="" type="checkbox"/> | Andrew Werner | Illinois Department of Transportation – District 6 |
| <input checked="" type="checkbox"/> | Pat McCarthy | Village of Chatham |

Staff

Linda Wheeland – Springfield-Sangamon County Regional Planning Commission
Neha Soni – Springfield-Sangamon County Regional Planning Commission

I. CALL TO ORDER

Chairman Elliott McKinley called the meeting of the Multi-Use Trails Jurisdictions Committee to order at 10:30 AM.

II. APPROVAL OF 12/16/2015 MEETING MINUTES

Chairman Elliott McKinley asked if there were any additions or corrections to the minutes of the December 16, Multi-Use Trails Jurisdictions Committee meeting. Hearing none, the minutes were approved.

III. EMERGENCY RESPONSE SUPPORT SIGNAGE PLAN

A. Jurisdictions Updates on Adoption

Elliot McKinley reported that the Springfield Park District had adopted the plan at their board meeting by resolution. Brian reported that the plan would be taken to the Roads and Bridge Board on coming Tuesday meeting and then to the County Board this month for the adoption. Pat McCarthy reported that the Village of Chatham had adopted the plan at their board meeting as Ordinance 16-03 on 26th January.

B. Grant Application Discussion

Linda informed that one of the possibilities for a joint application for funding the signs as suggested by FHWA representatives in an earlier meeting was the Recreational Trails Program grant and the application deadline was 1st March. Although the applications were being accepted but not approved for programming due to absence of budget. In this case, it would be good to wait for the next year in order to apply.

Linda further discussed about one of the jurisdictions taking a lead for the grant application that would look into the aspects of inter-governmental agreements and the like. Brian informed that Tim would not like county to take lead in any kind of grant application for this project. Elliot suggested that the Park District could take the lead for the grant application, although some logistics may need to work out as the Park District do not have any grant writer at the moment.

IV. ADVERTISING/SPONSORSHIPS ON TRAILS POLICY

A. Continuing Review

Linda informed that the policy document has been updated as per the changes discussed in the last meeting. Lori raised a concern that having more signs on the trail might impact the initial intent of experiencing the nature on the trails. This should be important to consider in terms of the strategic locations of signs on the trails. Brian also raised a similar concern about Sangamon Valley Trail and discussed that the signs could be required only at the access points and the half mile markers for 9-1-1 response purposes. Linda clarified that the intent is to have sponsorship signs only at the trail heads or the access points as discussed in the earlier meetings.

Linda asked each jurisdiction to take the draft policy document to their boards for review and adoption before making the final approval. Elliot McKinley and Pat McCarthy would be able to get back with the comments from their respective boards at March meeting. Linda would check back with Deb Elderton on the same.

Linda discussed the information prepared by Neha on the location and the number of signs that would be needed on the trails. This information would be helpful for grant application. It indicated signs at half miles, rest stops, overpasses and underpasses and at the street intersections with the trails. Elliot asked if this information can be mapped as visual is more helpful to understand. Neha would prepare the map indicating the locations of the signs on the trails.

V. TRAILHEADS, ACCESS POINTS, AND AMENITIES PLAN

A. Continuing Review

Linda asked for the feedback on the plan that was discussed in the last meeting. Members decided to review and email their feedback. Linda suggested getting back on the plan before April meeting.

Linda asked Andrew for any opportunity for grants from IDOT like ITAP. Andrew would get back if any potential information.

Linda provided information handouts on Adopting the Trails, citing examples from online sources which would be useful for the reference. Any further similar ideas could be incorporated into the plan.

Lori informed that CWLP substation do not want any public access as it would interfere with their trucks.

VI. PUBLIC COMMENTS

There were no public comments.

VII. NEW BUSINESS

Next Meeting Date – Wednesday, March 16th at 10:30 AM

VIII. ADJOURNMENT

There being no further business, Chairman Elliott McKinley called to adjourn at 11:15 AM.

Respectfully submitted,

Neha Soni
Recording Secretary