



## MEETING NOTICE

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**TIME:** 9:30 A.M.

**DATE:** April 16, 2014

**PLACE:** County Board Room, 2nd Floor - County Building

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## A G E N D A

1. CALL TO ORDER.
2. ROLL CALL.
3. APPROVAL OF MINUTES OF PREVIOUS MEETING.
4. MINUTES OF THE EXECUTIVE POLICY BOARD.
5. REPORT OF OFFICERS.
6. REPORT OF THE EXECUTIVE DIRECTOR.
7. CORRESPONDENCE.
  - (A) Letter from SIU School of Medicine
  - (B) Notice of Finding of No Significant Impact: U.S. HUD
8. PUBLIC HEARINGS.
  - (A) Sangamon County Regional Strategic Plan
9. COMMITTEE REPORTS.
  - (A) Report of the Land Subdivision Committee and Action on Recommendations
10. UNFINISHED BUSINESS.
11. NEW BUSINESS.
  - (A) Review and Action: Sangamon County Regional Strategic Plan
12. SPECIAL ANNOUNCEMENTS.
13. ADJOURNMENT.

**MINUTES OF MEETING**  
**Springfield-Sangamon County Regional Planning Commission**  
**March 19, 2014**

**1. CALL TO ORDER.**

Chairman Brad Mills called the meeting to order at 9:33 AM.

**2. ROLL CALL.**

Mary Jane Niemann called the roll.

JULY 2013	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY 2014	FEBRUARY	MARCH	APRIL	MAY	JUNE
X	X	X	X	X	X	X	X	X			
X	X	X	X	X	X						
X	X		X		X	X		X			
X	X		X	X	X	X	X	X			
X	X	X	X	X	X	X	X	X			
		X	X	X	X	X		X			
	X	X	X	X	X	X	X	X			
X	X	X		X		X		X			
X	X	X	X	X	X	X	X	X			
X	X	X	X	X	X		X	X			
X	X	X	X	X	X	X	X	X			
X	X	X	X	X	X		X				
X		X	X					X			
X	X	X		X	X	X	X				
				X	X			X			

**COMMISSION MEMBERS**

- Brad Mills, Chairman
- Kenneth Springs, Vice-Chairman
- Bruce Strom, Secretary
- Mayor Mike Houston – M. Farmer
- Andy Van Meter – B. McFadden
- Alderman Sam Cahnman
- Alderman Cory Jobe
- Greg Stumpf
- Andy Goleman – C. Stratton
- Leslie Sgro – E. McKinley
- Frank Vala – R. Blickensderfer
- Brian Brewer – F. Squires
- Dick Ciotti – J. Jacobs
- Jeff Vose – L. Wind
- Larry Hamlin
- Eric Hansen
- Bill Moss

**Others**

**Staff**

- Abby Bybee
- Jeff Fulgenzi
- Steve Keenan

- Mary Jane Niemann
- Norm Sims
- Amy Uden

3. **MINUTES OF MEETING.**

Chairman Mills asked if there were any additions or corrections to the minutes of the February 19, 2014 Regional Planning Commission meeting. There were none. The minutes were accepted as mailed.

4. **MINUTES OF THE EXECUTIVE POLICY BOARD.**

There was no meeting of the Executive Policy Board.

5. **REPORT OF OFFICERS.**

There was no report of officers.

6. **REPORT OF THE EXECUTIVE DIRECTOR.**

- A. **Staff News** – Norm Sims reported that Amy Uden just returned from attending the American Society of Public Administration’s 2014 Annual Conference in Washington DC. She was one of 76 students and scholars selected for fellowship to attend the conference. A paper done by Uden as part of her master’s program was also selected for presentation. The subject of the paper was issues regarding the merger of municipalities and public bodies.

Sims encouraged Planning Commission members to stop by the office and meet Gail Weiskopf who recently joined the staff in the Clerk Typist position. Weiskopf replaced Jane Lewis who returned to the County Zoning office last fall.

- B. **Sangamon County Regional Strategic Plan** –Sims reported that the Sangamon County Regional Strategic Plan will be presented for action by the Commission at its regularly scheduled April meeting. Time will be set aside for a public hearing as required by ordinance. Staff is currently processing comments received from three public hearings that have been held. Comments received and staff response to those comments will be submitted to Commission members prior to the April meeting. If changes are required to the draft plan as a result of comments, a revised plan will be submitted to Commission members prior to the meeting.

- C. **Citizens Efficiency Commission** – Sims noted that the referendums regarding continuing the Citizens Efficiency Commission for three years as well as the slate of nine members was approved by voters on March 18. The Commission has again been asked to provide staff support for the Efficiency Commission.

7. **CORRESPONDENCE.**

There was no correspondence.

8. **PUBLIC HEARING.**

There was no one who wished to address the Commission.

## 9. COMMITTEE REPORTS.

**Land Subdivision Committee** – Steve Keenan presented four projects to be reviewed by the Planning Commission this month.

### **River Birch Subdivision**

#### **Location & Sketch Map**

#### **Variance of Sec. 153.158(B)(2) – Lot Arrangement**

Description: Pt. E ½, NW ¼, Section 24 and Pt. E ½, SW ¼, Section 13, T15N, R6W (Southeast corner of Mathers Road and Cockrell Lane)

**LSC Action:** Recommend approval of the location & sketch map and Variance of Sec. 153.158(B)(2) – Lot Arrangement - to allow one lot to have access through an access easement.

Keenan said this development was approved as a large scale (River Birch Senior Living) in 2008. In order to obtain financing to construct two additional buildings, the applicant was required to split the property.

### **River Birch Subdivision**

#### **Preliminary Plan**

Description: Pt. E ½, NW ¼, Section 24 and pt. E ½, SW ¼, Section 13, T15N, R6W (Southeast corner of Mathers Road and Cockrell Lane)

**LSC Action:** Recommend approval of the preliminary plan.

Keenan said the preliminary plan was submitted simultaneously with the location & sketch Map. The development consists of two lots on four acres. He noted that approval of the preliminary plan would be contingent upon the location & sketch map being approved by the City Council.

### **Piper Glen – 11<sup>th</sup> Addition**

#### **Preliminary Plan**

Description: Pt. W ½, Section 31, T15N, R5W (East side of Veteran's Parkway, north of Castlerock Ridge)

**LSC Action:** Recommend approval of the preliminary plan.

Keenan noted that this was the last phase of this development located near the Piper Glen Golf Course. He noted that the location & sketch map was reviewed and approved by the Commission at last month's meeting.

### **Oak Park Estates**

#### **Revised Staging Plan**

Description: Pt. S ½, NE ¼, Section 3 and pt. S ½, NW ¼, Section 2, T15N, R6W (East side of Lenhart Road, north of Deerfield Subdivision)

**LSC Action:** Recommend approval of the revised staging plan.

Keenan said this development is located along Archer Elevator Road on the west side of town. The

only change from the preliminary plan that was approved in 2012 was the staging. The next phase of development will be in the southern portion shown on the plan.

*Larry Hamlin moved to concur with the action of the Land Subdivision Committee on the above mentioned projects. Frank Squires seconded the motion and a roll call vote was unanimous.*

**10. UNFINISHED BUSINESS.**

There was no unfinished business.

**11. NEW BUSINESS.**

There was no new business.

**12. SPECIAL ANNOUNCEMENTS.**

Sims encouraged all members to attend the Regional Planning Commission meeting in April, as action is expected to be taken on the Sangamon County Regional Strategic Plan.

**13. ADJOURNMENT.**

There being no further business, the meeting adjourned at 9:43 AM.

Respectfully Submitted,

Mary Jane Niemann  
Recording Secretary

DRAFT