



MEETING NOTICE

TIME: 9:30 A.M.

DATE: November 20, 2013

PLACE: County Board Room, 2nd Floor - County Building

A G E N D A

1. CALL TO ORDER.
2. ROLL CALL.
3. APPROVAL OF MINUTES OF PREVIOUS MEETING.
4. MINUTES OF THE EXECUTIVE POLICY BOARD.
(A) Approval of the Minutes of the 10/16/2013 Executive Policy Board meeting by the Executive Policy Board
5. REPORT OF OFFICERS.
6. REPORT OF THE EXECUTIVE DIRECTOR.
7. CORRESPONDENCE.
8. PUBLIC HEARINGS.
9. COMMITTEE REPORTS.
(A) Report of the Land Subdivision Committee and Action on Recommendations
10. UNFINISHED BUSINESS.
11. NEW BUSINESS.
12. SPECIAL ANNOUNCEMENTS.
13. ADJOURNMENT.

MINUTES OF MEETING
Springfield-Sangamon County Regional Planning Commission
October 16, 2013

1. CALL TO ORDER.

Chairman Brad Mills called the meeting to order at 9:32 AM.

2. ROLL CALL.

Mary Jane Niemann called the roll.

JULY 2013	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY 2014	FEBRUARY	MARCH	APRIL	MAY	JUNE	COMMISSION MEMBERS
X	X	X	X									Brad Mills, Chairman
X	X	X	X									Kenneth Springs, Vice-Chairman
X	X		X									Bruce Strom, Secretary
X	X		X									Mayor Mike Houston – <u>B. Logan</u>
X	X	X	X									Andy Van Meter – <u>B. McFadden</u>
		X	X									Alderman Sam Cahnman
												Alderman Cory Jobe
												Greg Stumpf
	X	X	X									Andy Goleman – <u>C. Stratton</u>
X	X	X										Leslie Sgro – E. McKinley
X	X	X	X									Frank Vala – <u>T. Carter</u>
X	X	X	X									Brian Brewer – <u>F. Squires</u>
X	X	X	X									Dick Ciotti – <u>J. Jacobs</u>
X	X	X	X									Jeff Vose
X		X	X									Larry Hamlin
X	X	X										Eric Hansen
												Bill Moss

Others

Staff

Molly Berns	Mary Jane Niemann
Abby Bybee	Norm Sims
Steve Keenan	Joe Zeibert

3. **MINUTES OF MEETING.**

Chairman Mills asked if there were any additions or corrections to the minutes of the September 18, 2013 Regional Planning Commission meeting. There were none. The minutes were accepted as mailed.

4. **MINUTES OF THE EXECUTIVE POLICY BOARD**

There was no meeting of the Executive Policy Board. Chairman Mills noted that the Executive Policy Board will meet immediately following this meeting to discuss the SSCRPC's proposed 2013-2014 Budget.

5. **REPORT OF OFFICERS.**

There was no report of officers.

6. **REPORT OF THE EXECUTIVE DIRECTOR.**

A. **Project Inventory Report** – Norm Sims presented the SSCRPC's current project inventory report. (See attached).

7. **CORRESPONDENCE.**

There was no correspondence.

8. **PUBLIC HEARING.**

There was no one who wished to address the Commission.

9. **COMMITTEE REPORTS.**

Land Subdivision Committee – Joe Zeibert presented one project to be reviewed by the Planning Commission this month

Stinnett 887

City Minor Subdivision

Variance of Sec. 153.158(b)(2) – Lot Arrangement

Variance of Sec. 153.162 – Sidewalks and Sidewalk Ramps

Description: Pt. NE ¼, NE ¼, Section 30, T16N, R4W

LSC Action: Recommend approval of a variance of Sec. 153.158(b)(2) – Lot Arrangement to allow a flag lot and recommend denial of a variance of Sec. 153.162 – Sidewalks and Sidewalk Ramps to allow a subdivision to be built without sidewalks.

Zeibert noted this proposed development is located off of Kamm Road, east of I-55, north of I-72 and south of Ridgely. It is located within 1½ miles of the City of Springfield and as such falls under the City of Springfield's subdivision jurisdiction. He noted that a copy of a letter dated September 7, 2013 to the Springfield City Council from Cheryl and David Stinnett was available near the sign-in sheet. (See attached).

Zeibert then addressed the Lot Arrangement variance request. He stated that no response was received from the Riverton Fire Protection District regarding emergency response during the technical review process. The emergency response matter was then referred to the City of Springfield as the property may eventually be annexed into the city. They indicated that as long as the drive is kept free and clear of obstructions and properly signed, service could be provided.

Larry Hamlin asked if this proposed development had come up previously. Zeibert said there have been a couple properties in the past couple of years within a half mile radius of this property similar to this. Sims noted it was a different property than those submitted for review in the past couple of years.

Charlie Stratton moved to concur with the action of the Land Subdivision Committee to approve a variance of Section 153.158(b)(2) – Lot Arrangement to allow a flag lot. Frank Squires seconded the motion and the vote was unanimous.

Zeibert stated that a variance of Sec. 153.162 – Sidewalks and Sidewalk Ramps was also requested. He noted that there are currently no sidewalks in the area and approximately 20+ residences are located along the street.

Kenneth Springs asked about the necessity of sidewalks in the area at this time. Zeibert said there is no need now, but will allow for future extension. Springs asked if the property was in the city now. Zeibert said the property was not in the city. Sims said good planning principles include pedestrian connectivity. Sims reiterated that the property is not currently in the city, but noted that correspondence has been received in the past regarding ADA requirements.

Bruce Strom asked what the obligation of the property owner was if the sidewalk variance was denied. Zeibert said once the property was contiguous and an annexation agreement was entered into with the City of Springfield, sidewalks would be required to be extended.

Frank Squires asked if more development was planned on the area to the west. Zeibert said no more development was planned in that area as a large portion was in the floodplain.

Bruce Strom moved to concur with the action of the Land Subdivision Committee to deny a variance of Section 153.162 – Sidewalks and Sidewalk Ramps that would allow a subdivision to be built without sidewalks. Brian McFadden seconded the motion and the vote was unanimous.

10. UNFINISHED BUSINESS.

There was no unfinished business.

11. NEW BUSINESS.

There was no new business.

12. SPECIAL ANNOUNCEMENTS.

There were no special announcements.

13. ADJOURNMENT.

Sims reminded Executive Policy Board members of the 10 AM meeting in the SSCRPC's conference room.

There being no further business, Larry Hamlin moved to adjourn. Kenneth Springs seconded the motion and the meeting adjourned at 9:47 AM.

Respectfully Submitted,

Mary Jane Niemann
Recording Secretary

DRAFT