



## MEETING NOTICE

---

**TIME:** 9:30 A.M.

**DATE:** October 16, 2013

**PLACE:** County Board Room, 2nd Floor - County Building

---

## A G E N D A

1. CALL TO ORDER.
2. ROLL CALL.
3. APPROVAL OF MINUTES OF PREVIOUS MEETING.
4. MINUTES OF THE EXECUTIVE POLICY BOARD.
5. REPORT OF OFFICERS.
6. REPORT OF THE EXECUTIVE DIRECTOR.
7. CORRESPONDENCE.
8. PUBLIC HEARINGS.
9. COMMITTEE REPORTS.  
(A) Report of the Land Subdivision Committee and  
Action on Recommendations
10. UNFINISHED BUSINESS.
11. NEW BUSINESS.
12. SPECIAL ANNOUNCEMENTS.
13. ADJOURNMENT.

**MINUTES OF MEETING**  
**Springfield-Sangamon County Regional Planning Commission**  
**September 18, 2013**

**1. CALL TO ORDER.**

Chairman Brad Mills called the meeting to order at 9:31 AM.

**2. ROLL CALL.**

Mary Jane Niemann called the roll.

JULY 2013	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY 2014	FEBRUARY	MARCH	APRIL	MAY	JUNE	
X	X	X										Brad Mills, Chairman
X	X	X										Kenneth Springs, Vice-Chairman
X	X											Bruce Strom, Secretary
X	X											Mayor Mike Houston – M. Farmer
X	X	X										Andy Van Meter – <u>B. McFadden</u>
		X										Alderman Sam Cahnman
												Alderman Cory Jobe
												Greg Stumpf
	X	X										Andy Goleman – <u>C. Stratton</u>
X	X	X										Leslie Sgro – <u>E. McKinley</u>
X	X	X										Frank Vala – <u>R. Blickensderfer</u>
X	X	X										Brian Brewer – <u>F. Squires</u>
X	X	X										Dick Ciotti – <u>J. Jacobs</u>
X	X	X										Jeff Vose - <u>S. Fehrholz</u>
X		X										Larry Hamlin
X	X	X										Eric Hansen
												Bill Moss

**COMMISSION MEMBERS**

**Others**

**Staff**

Molly Berns	Mary Jane Niemann
Abby Bybee	Norm Sims
Steve Keenan	Joe Zeibert

3. **MINUTES OF MEETING.**

Chairman Mills asked if there were any additions or corrections to the minutes of the August 21, 2013 Regional Planning Commission meeting. There were none. The minutes were accepted as mailed.

4. **MINUTES OF THE EXECUTIVE POLICY BOARD.**

There was no meeting of the Executive Policy Board.

5. **REPORT OF OFFICERS.**

There was no report of officers.

6. **REPORT OF THE EXECUTIVE DIRECTOR.**

A. **Project Inventory Report** – Norm Sims stated that the SSCRPC’s project inventory report is currently being updated and is expected to be presented at next month’s meeting.

B. **Leland Grove Comprehensive Plan** – Sims noted that the Comprehensive Plan for the City of Leland Grove has been completed and approved. Close out documents were prepared and mailed yesterday.

C. **Sangamon County Regional Plan** – Norm Sims reported that staff met with The Lakota Group last week to finalize the Sangamon County Regional Plan. Once hard copies are received, it will be submitted to various jurisdictions and Sangamon County for their review and comment. A public hearing will be scheduled to get additional public input. The plan is expected to be presented at the December Regional Planning Commission meeting for action on its adoption.

Sam Cahnman asked if Commission members could get a copy of the draft plan. Sims said yes and noted that there will be changes before the plan comes to the Commission for action.

D. **Online Mapping Applications** – Sims reported that staff did a presentation last week for the Illinois Association of Regional Councils. The presentation was a demonstration of all online mapping applications available to the public on the SSCRPC’s website.

Sims noted that staff member, Steve Keenan, has been mapping the Natural Areas Inventory for Sangamon County. It is expected to be added to the SSCRPC’s website soon. The inventory is used frequently in the development process to determine if a proposed project would negatively affect a natural area.

E. **SSCRPC FY-2014 Budget** – Sims noted that a meeting is scheduled with Brian McFadden to go over the SSCRPC’s proposed 2014 Budget. The budget must be reviewed and approved by the Executive Policy Board before it is submitted to the County Board. It is hoped that the budget will be finalized so that the Executive Policy Board may meet to review the proposed budget immediately following next month’s Regional Planning Commission meeting. Current members of the Executive Policy Board are Brad Mills, Kenneth Springs, Bruce Strom, Mike Houston, Andy Van Meter, Eric Hansen and Jeff Vose.

Cahnman asked about sources of funding. Sims said the SSCRPC receives the majority of its funding from the State of Illinois, Sangamon County and City of Springfield. Funding may also be received from other municipalities on a contractual basis. Cahnman asked if the Executive Policy Board determines the percentage of funding requested. Sims said that in the City of Springfield's case, an annual planning service agreement is prepared and the City Council ultimately approves the funding amount.

- F. Springfield Green Fundraiser** – Sims stated that Springfield Green will be holding a fundraiser at the Inn at 835 on October 10, 2013 from 6:00 PM – 8:00 PM. Tickets are \$50 per person.

**7. CORRESPONDENCE.**

Sims presented two notices (see attached) from the U.S. Department of Housing (HUD):

- i. Notice of Finding of No Significant Impact and Notice of Intent to Request Release of Funds - \$1,149,744 from Capital Fund Program to Springfield Housing Authority for neighborhood revitalization. The City of Springfield determined that the project will have no significant impact on the environment. Sims said SSCRPC staff agrees.
- ii. Notice of Finding of No Significant Impact and Notice of Intent to Request Release of Funds - \$1,015,014 from Community Block Grant funds to the City of Springfield for neighborhood revitalization. SSCRPC staff finds it consistent with the City's Action Plan. The City of Springfield determined that the project will have no significant impact on the environment.

Sims noted that no action on these two items is needed by the Commission unless there is objection to the release of the funds. SSCRPC staff finds no reason to object to the release of the funds.

**8. PUBLIC HEARING.**

There was no one who wished to address the Commission.

**9. COMMITTEE REPORTS.**

**Land Subdivision Committee** – Joe Zeibert presented two projects to be reviewed by the Planning Commission this month, both of which are in the City of Springfield's jurisdiction.

**Iles Park Place**

**Location & Sketch Map**

Description: Pt. W ½, Section 3, T15N, R5W (Southeast corner of 6<sup>th</sup> and Ash Streets)

**LSC Action:** Recommend approval of the location & sketch map.

Zeibert said this project is located at the southeast corner of 6<sup>th</sup> and Ash Streets. It consists of 3 lots on approximately 7 acres. There are several buildings on the property. One building (Golden Bear) was torn down. Existing buildings will be divided off. Three existing access points will be used – one onto Ash Street and two onto 6<sup>th</sup> Street. All essential services are available to serve the site.

**Lots 3 &4, Water's Edge  
Site Development Plan**

Description: Pt. SW ¼, Section 3, T14N, R5W and Pt. SE ¼, Section 4, T14N, R5W (Water's Edge Boulevard, east of Lakewood Drive and north of Palm Road)

**LSC Action:** Recommend approval of the site development plan.

Zeibert said this is the marina project. A building with indoor storage for boats is planned. The site is located on 3.7 acres directly across from the access drive where the marina building is located. The necessary parking as required is being provided.

*Larry Hamlin moved to concur with the action of the Land Subdivision Committee on the above listed projects. Frank Squires seconded the motion and the vote was unanimous.*

**10. UNFINISHED BUSINESS.**

There was no unfinished business.

**11. NEW BUSINESS.**

There was no new business.

**12. SPECIAL ANNOUNCEMENTS.**

There were no special announcements.

**13. ADJOURNMENT.**

There being no further business, Charlie Stratton moved to adjourn. Sam Cahnman seconded the motion and the meeting adjourned at 9:44 AM.

Respectfully Submitted,

Mary Jane Niemann  
Recording Secretary

**NOTICE OF FINDING OF NO SIGNIFICANT IMPACT  
AND NOTICE OF INTENT TO REQUEST RELEASE OF FUNDS**

August 23, 2013  
Springfield Housing Authority  
200 N. 11<sup>th</sup> Street  
Springfield, IL. 62701  
217-753-5757

These Notices shall satisfy two separate but related procedural requirements for activities to be undertaken by the Springfield Housing Authority.

REQUEST FOR RELEASE OF FUNDS

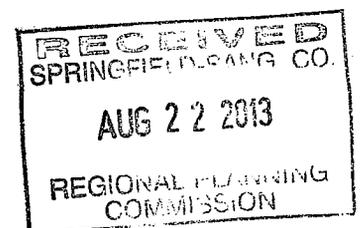
On or about September 9, 2013 the Springfield Housing Authority will submit a request to the U.S. Department of Housing (HUD) for the release of FFY 2013 Capital Fund Program (CFP) funds in the amount of \$1,149,744 including the carry over amount of \$169,293.29 for the aggregated program years 2011 & 2012 and Replacement Housing Factor (RHF) funds under the United States Housing Act of 1937, as amended, (the "Act") in the amount of \$102,458 including the carry over amount of \$492,444.86 for the aggregated program years 2008 thru 2012 to undertake the project known as Springfield Housing Authority 2013 PHA Plan, for the purpose of Neighborhood revitalization comprised of the following activities: Acquisition of Real Property, Disposition, Public Facilities and Improvements, Clearance and Demolition, Relocation Assistance, Single-family and Multifamily Owner-occupied and Rental Housing Rehabilitation, Construction of Housing and Direct Homeownership Assistance.

FINDING OF NO SIGNIFICANT IMPACT

The City of Springfield has determined that the project will have no significant impact on the human environment. Therefore, an Environmental Impact Statement under the National Environmental Policy Act (NEPA) of 1969 is not required. Additional project information is contained in the Environmental Review Record (ERR) on file for public examination and copying, upon request, at the Office of Planning & Economic Development, 800 East Monroe Ave, Suite 108, Springfield, Illinois 62701, on regular business days from 8:00 a.m. to 4:00 p.m.

PUBLIC COMMENTS

Any individual, group, or agency disagreeing with this determination or wishing to comment on the project may submit written comments to the Office of Planning & Economic Development, 800 E. Monroe Suite 108, Springfield, IL 62701. All comments received by September 7, 2013 will be considered by the Springfield Housing Authority prior to submission of a request for release of funds. Comments should specify which Notice they are addressing.



## RELEASE OF FUNDS

The City of Springfield certifies to HUD that J. Michael Houston, in his capacity as Mayor consents to accept the jurisdiction of the Federal Courts if an action is brought to enforce responsibilities in relation to the environmental review process and that these responsibilities have been satisfied. HUD's acceptance of the certification satisfies its responsibilities under NEPA and allows the Springfield Housing Authority to use Program funds.

## OBJECTIONS TO RELEASE OF FUNDS

HUD will accept objections to its release of funds and the City of Springfield's certification for a period of fifteen days following the anticipated submission date or its actual receipt of the request (whichever is later) only if it is on one of the following bases: (a) the certification was not executed by the Certifying Officer of the City of Springfield; (b) the (RE) has omitted a step or failed to make a decision or finding required by HUD regulations at 24 CFR Part 58; (c) the grant recipient has incurred costs not authorized by 24 CFR Part 58 before approval of a release of funds by HUD; or (d) another Federal agency acting pursuant to 40 CFR Part 1504 has submitted a written finding that the project is unsatisfactory from the standpoint of environmental quality. Objections must be prepared and submitted in accordance with the required procedures (24 CFR Part 58) and shall be addressed to U. S. Department of HUD, Office of Public Housing, Attn: Steven Meiss, Director, 77 West Jackson Boulevard, Room 2400, Chicago, Illinois 60604. Potential objectors should contact HUD to verify the actual last day of the objection period.

J. Michael Houston: Mayor

**NOTICE OF FINDING OF NO SIGNIFICANT IMPACT  
AND NOTICE OF INTENT TO REQUEST RELEASE OF FUNDS**

August 30, 2013  
City of Springfield Illinois  
800 East Monroe, Room 300  
Springfield, IL. 62701  
217-789-2200

These Notices shall satisfy two separate but related procedural requirements for activities to be undertaken by the City of Springfield.

REQUEST FOR RELEASE OF FUNDS

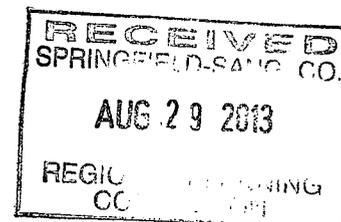
On or about September 16, 2013 the City of Springfield will submit a request to the U.S. Department of Housing (HUD) for the release of FFY 2013 CDBG funds under Title I of the Housing & Community Development Act of 1974, as amended, in the amount of \$1,015,014 including the carry over amount of \$418,500 from the FFY 2011& 2012 program years and FFY 2013 HOME funds in the amount of \$402,336 under the National Affordable Housing Act of 1990, as amended, including the carry over amount of \$150,000 from the FFY 2011& 2012 program years, to undertake the project known as City of Springfield's FFY 2013 Action Plan, for the purpose of Neighborhood revitalization comprised of the following activities: Acquisition of Real Property, Disposition, Public Facilities and Improvements, Clearance and Demolition, Code Enforcement, Public Services, Relocation Assistance, Single-family and Multifamily Owner-occupied and Rental Housing Rehabilitation, Removal of Architectural Barriers, Construction of Housing, Historic Preservation, Direct Financial and Other Economic Development Assistance to Private For-profit Businesses, Microenterprise Assistance and Direct Homeownership Assistance.

FINDING OF NO SIGNIFICANT IMPACT

The City of Springfield has determined that the project will have no significant impact on the human environment. Therefore, an Environmental Impact Statement under the National Environmental Policy Act (NEPA) of 1969 is not required. Additional project information is contained in the Environmental Review Record (ERR) on file for public examination and copying, upon request, at the Office of Planning & Economic Development, 800 East Monroe Ave, Suite 108, Springfield, Illinois 62701, on regular business days from 8:00 a.m. to 4:00 p.m.

PUBLIC COMMENTS

Any individual, group, or agency disagreeing with this determination or wishing to comment on the project may submit written comments to the Office of Planning & Economic Development, 800 E. Monroe Suite 108, Springfield, IL 62701. All comments received by September 14, 2013 will be considered by the City of Springfield prior to submission of a request for release of funds. Comments should specify which Notice they are addressing.



## RELEASE OF FUNDS

The City of Springfield certifies to HUD that J. Michael Houston in his capacity as Mayor consents to accept the jurisdiction of the Federal Courts if an action is brought to enforce responsibilities in relation to the environmental review process and that these responsibilities have been satisfied. HUD's acceptance of the certification satisfies its responsibilities under NEPA and allows the City of Springfield to use Program funds.

## OBJECTIONS TO RELEASE OF FUNDS

HUD will accept objections to its release of funds and the City of Springfield's certification for a period of fifteen days following the anticipated submission date or its actual receipt of the request (whichever is later) only if it is on one of the following bases: (a) the certification was not executed by the Certifying Officer of the City of Springfield; (b) the (RE) has omitted a step or failed to make a decision or finding required by HUD regulations at 24 CFR Part 58; (c) the grant recipient has incurred costs not authorized by 24 CFR Part 58 before approval of a release of funds by HUD; or (d) another Federal agency acting pursuant to 40 CFR Part 1504 has submitted a written finding that the project is unsatisfactory from the standpoint of environmental quality. Objections must be prepared and submitted in accordance with the required procedures (24 CFR Part 58) and shall be addressed to U. S. Department of HUD, Community Planning & Development Division, Attn: Ray E. Willis, Director, 77 West Jackson Boulevard, Room 2401, Chicago, Illinois 60604. Potential objectors should contact HUD to verify the actual last day of the objection period.

J. Michael Houston: Mayor