



MEETING NOTICE

TIME: 9:30 A.M.
DATE: July 17, 2013
PLACE: County Board Room, 2nd Floor - County Building

A G E N D A

1. CALL TO ORDER.
2. ROLL CALL.
3. APPROVAL OF MINUTES OF PREVIOUS MEETING.
4. MINUTES OF THE EXECUTIVE POLICY BOARD.
5. REPORT OF OFFICERS.
6. REPORT OF THE EXECUTIVE DIRECTOR.
7. CORRESPONDENCE.
8. PUBLIC HEARINGS.
9. COMMITTEE REPORTS.
 (A) Report of the Land Subdivision Committee and
 Action on Recommendations
10. UNFINISHED BUSINESS.
11. NEW BUSINESS.
12. SPECIAL ANNOUNCEMENTS.
13. ADJOURNMENT.

MINUTES OF MEETING
Springfield-Sangamon County Regional Planning Commission
June 19, 2013

1. CALL TO ORDER.

Chairman Eric Hansen called the meeting to order at 9:32 AM.

2. ROLL CALL.

Mary Jane Niemann called the roll.

JULY 2012	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY 2013	FEBRUARY	MARCH	APRIL	MAY	JUNE
X	X	X	X	X	X	X	X	X	X	X	X
							X				
X	X	X	X	X	X				X	X	X
	X			X	X	X	X	X	X	X	X
	X	X		X	X	X	X	X		X	X
			X	X	X	X			X		
						X					
X	X	X	X	X							
X	X	X	X	X		X	X	X	X		X
			X	X		X		X	X	X	X
X		X	X	X	X	X	X	X	X	X	X
X				X	X				X		X
	X	X	X	X	X	X	X	X	X	X	X
		X			X	X	X	X		X	X
										X	X
X		X	X	X		X	X	X	X	X	X
						X	X			X	X

COMMISSION MEMBERS

Eric Hansen, Chairman
 Bill Moss, Vice-Chairman
 Kenneth Springs, Secretary
 Mayor Mike Houston – M. Farmer
 Andy Van Meter – B. McFadden
 Alderman Sam Cahnman
 Alderman Cory Jobe (November 2012 – June 2013)
 (Vacant – September 2012-October 2012)
 (Alderman Doris Turner – July 2012-August 2012)
 Greg Stumpf (January 2013–June 2013)
 (Vacant – December 2012)
 (Tim Moore – July 2012–November 2012)
 Andy Goleman – C. Stratton
 Leslie Sgro – E. McKinley
 Frank Vala – R. Blickensderfer
 Brian Brewer – F. Squires
 Dick Ciotti – G. Humphrey
 Jeff Vose – S. Fehrholz (January 2013-June 2013)
 (Susan White, SSD #186 – July 2012-December 2012)
 Larry Hamlin
 Brad Mills
 Bruce Strom (December 2012–June 2013)
 (Vacant – July 2012–November 2012)

Others

Staff

Molly Berns	Mary Jane Niemann	Linda Wheeland
Abby Bybee	Dale Schultz	Joe Zeibert
Steve Keenan	Norm Sims	

3. MINUTES OF MEETING.

Chairman Hansen asked if there were any additions or corrections to the minutes of the May 15, 2013 Regional Planning Commission meeting. There were none. The minutes were accepted as mailed.

4. MINUTES OF THE EXECUTIVE POLICY BOARD.

There was no meeting of the Executive Policy Board.

5. REPORT OF OFFICERS.

This being his last meeting as chairman, Hansen commended the Executive Director and SSCRPC staff for a job well done on work done during the past year.

6. REPORT OF THE EXECUTIVE DIRECTOR.

- A. Annual Report – Norm Sims briefly summarized the SSCRPC’s “connection themed” Annual Report. (See attached). Sims also encouraged members to read the article published in the June 13-19, 2013 issue of the Illinois Times entitled “Planning a better Springfield – The Springfield-Sangamon County Regional Planning Commission maps the future.”

Frank Squires moved to accept the Annual Report of the Executive Director. Gregg Humphrey seconded the motion and the vote was unanimous.

7. CORRESPONDENCE.

There was no correspondence.

8. PUBLIC HEARING.

There was no one who wished to address the Commission.

9. COMMITTEE REPORTS.

Joe Zeibert presented the following projects to be reviewed by the Planning Commission this month via a power point presentation.

Cityscape Commons

Location & Sketch Map

Variance of Sec. 153.158(B)(2) – Lot Arrangement

Description: Pt. E ½, NW ¼, Section 34, T15N, R5W (Southwest corner of Toronto Road and South Sixth Street)

LSC Action: Recommend approval of a variance of Sec. 153.158(B)(2) – Lot Arrangement – to allow lots without access to a public road and recommend approval of the location & sketch map.

Zeibert said this development is located at the southwest corner of Toronto Road and South 6th Street and consists of 3 lots on 3 acres. The site will be served through an access easement off of South 6th Street

using existing access points. A variance of Sec. 153.158(B)(2) – Lot Arrangement - was requested to allow lots without access to a public road (Lot 3). The existing building on Lot 1 will be remodeled for a restaurant and the developer is looking for commercial uses on Lots 2 and 3. Zeibert noted that all essential services are available to the site and the plan is in accord with the 2020 Comprehensive Plan.

Cityscape Commons

Preliminary Plan

Description: Pt. E ½, NW ¼, Section 34, T15N, R5W (Southwest corner of Toronto Road and South Sixth Street)

LSC Action: Recommend approval of the preliminary plan.

Zeibert noted that revised subdivision regulations allow the preliminary plan to be submitted simultaneously with the location & sketch map. Drainage calculations have been approved by Public Works as well as the phasing. Zeibert also noted that if the plan is approved today by the Regional Planning Commission, approval will be conditioned upon approval of the Location & Sketch Map by City Council. If the Location & Sketch Map is not approved by City Council, this development goes away.

Blackstone Subdivision

Preliminary Plan

Description: Pt. E ½, NE ¼, Section 31, T16N, R5W (Northwest corner of Cranmer Drive and Monroe Street)

LSC Action: Recommend approval of the preliminary plan.

Zeibert reminded the Commission that the Location & Sketch Map was reviewed at last month's meeting. He stated that this development consists of 3 lots on just under 5 acres located at the northwest corner of Monroe Street and Cranmer Drive, next to Walgreens off of Lawrence. The existing structure (Remwes Plaza) will be removed with commercial use being planned. The Location & Sketch Map and Variances have been approved by City Council, so the Preliminary Plan can move forward. Zeibert noted that the development will be done in one phase and drainage calculations have been approved.

Springfield Technology Park

Location & Sketch Map

Variance of Sec. 153.157(I) – Cul-de-Sac Streets

Variance of Section 153.158(B)(2) – Lot Arrangement

Description: Pt. W ½, Section 14, T15N, R6W and Pt. E ½, Section 15, T15N, R6W (International Parkway, east of Rising Moon Road)

LSC Action: Recommend approval of a variance of Sec. 153.157(I) – Cul-de-Sac Streets – to allow a cul-de-sac street in excess of 1000 feet, recommend approval of a variance of Section 153.158(B)(2) – Lot Arrangement – Through Lots – to allow two through lots and recommend approval of the location & sketch map.

Zeibert said this proposed 6 lot development is located on 50 acres off of International Parkway, south of Rising Moon Road next to Coleman Campers, Frito-Lay and Mel-O-Cream. It is currently zoned I-1 in the county. The developer is looking to annex to the City of Springfield keeping the I-1 classification.

All essential services are available to the site and the plan is in accord with the Springfield Comprehensive Plan. Zeibert noted that a variance of Sec. 153.157(I) – Cul-de-Sac Streets was requested to allow a cul-se-sac (International Parkway) in excess of 1000 feet. A variance of Sec. 153.158(B)(2) – Lot Arrangement – Through Lots - to allow two through lots was approved by the Land Subdivision Committee provided that Rising Moon Road is improved to match the existing road condition further to the west near the Simplex development along Rising Moon Road.

Kenneth Springs moved to concur with the action of the Land Subdivision Committee on the above mentioned projects. Larry Hamlin seconded the motion and the vote was unanimous.

10. UNFINISHED BUSINESS.

There was no unfinished business.

11. NEW BUSINESS.

A. Report of the Nominating Committee.

Chairman Hansen asked Mr. Sims to provide the Report of the Nominating Committee. Sims read the report:

Per the Commission's Bylaws, and as the Chairman mentioned during the last meeting, the terms of Commission officers runs from July 1 through June 30, so today new officers and members of the Executive Policy Board for the 2012-2013 program year must be elected.

Officers (a Chair, Vice-Chair and Secretary) must be drawn from the 3 City appointed citizen members, who must be members of the City's Planning and Zoning Commission, and the 3 County appointed citizen members. The Chairmanship must rotate between County and City members.

The Executive Policy Board is made up of the Commission's Chairman, Vice-Chairman, Secretary, the County Board Chair, Springfield Mayor, a representative of a special jurisdiction represented on the Commission, and a member-at-large.

Article 3, Section 2 of the Commission's bylaws calls for the Chairman to name a 3 member committee from the Executive Policy Board to nominate new officers as well as members of the Executive Policy Board.

As has been past practice, last month the Chairman named County Board Chairman Van Meter and Mayor Houston to join him on the Nominating Committee.

That committee has discussed the matter and wishes to present the following slate. As officers they nominate:

- Commissioner Brad Mills for Chairman;
- Commissioner Kenneth Springs for Vice-Chairman; and
- Commissioner Bruce Strom for Secretary

Staff notes for the record that the Chairman of the Commission will also represent the Commission

on the Springfield Area Transportation Study's Policy Committee as per that body's bylaws.

Chairman Hansen said it was his understanding that these members have all agreed to serve if elected. He asked if there were any other nominations. There being no other nominations, Chairman Hansen entertained a motion for the election of these officers, their terms to run from July 1, 2013, until June 30, 2014, pursuant to the conditions for holding these offices as established in ordinance and the Commission's bylaws.

B. Election of Officers.

Frank Squires moved to close the nominations and elect Mr. Brad Mills, Chairman; Mr. Kenneth Springs, Vice-Chairman; and Mr. Bruce Strom, Secretary of the SSCRPC for the period of July 1, 2013 through June 30, 2014. Larry Hamlin seconded the motion and the roll call vote was unanimous.

C. Election of Executive Policy Board Representatives.

Sims noted that the Commission must also elect two members to serve with these Officers, the County Board Chair and the Mayor, on the Executive Policy Board. One of these to represent special jurisdictions serving on the Commission and the other to be a member-at-large.

The Nominating Committee recommended:

- Mr. Jeff Vose, Regional Superintendent of Schools as the representative of special jurisdictions; and,
- Commissioner Eric Hansen, immediate past-Chairman, as the member-at-large.

Chairman Hansen stated that he understood that these members have indicated their willingness to serve if elected. He asked if there were any other nominations. There being none, he entertained a motion for the election of the above mentioned nominees to the Executive Policy Board, their terms to run from July 1, 2013, to June 30, 2014, pursuant to the conditions for holding these offices as established in ordinance and the Commission's bylaws.

Frank Squires moved to close the nominations and elect Mr. Jeff Vose and Mr. Eric Hansen to the Executive Policy Board for the period of July 1, 2013 through June 30, 2014. Bruce Strom seconded the motion and the roll call vote was unanimous.

D. A-95 Review

Springfield Metro Sanitary District (SMSD). Greater metropolitan area around Springfield, IL served by the SMSD. Spring Creek Wastewater Plant Expansion. (Federal funds - \$60,000,000; Total funds - \$60,000,000).

Staff Recommendation: The Regional Planning Commission finds that this project is in accord with local plans.

Brad Mills moved to concur with the staff recommendation on the above listed A-95 review. Larry

Hamlin seconded the motion and the vote was unanimous.

12. **SPECIAL ANNOUNCEMENTS AND PRESENTATION.**

Sims thanked Hansen for his service as chairman during the past year and presented him with an engraved stash box as a token of appreciation on behalf of the staff.

13. **ADJOURNMENT.**

There being no further business, the meeting was adjourned at 9:52 AM.

Respectfully Submitted,



Mary Jane Niemann
Recording Secretary