



MEETING NOTICE

TIME: 9:30 A.M.

DATE: July 18, 2012

PLACE: County Board Room, 2nd Floor - County Building

A G E N D A

1. CALL TO ORDER.
2. ROLL CALL.
3. APPROVAL OF MINUTES OF PREVIOUS MEETING.
4. MINUTES OF THE EXECUTIVE POLICY BOARD.
5. REPORT OF OFFICERS.
6. REPORT OF THE EXECUTIVE DIRECTOR.
7. CORRESPONDENCE.
8. PUBLIC HEARINGS.
9. COMMITTEE REPORTS.
10. UNFINISHED BUSINESS.
11. NEW BUSINESS.
 - A. Resolution pertaining to record of decision regarding Tier II EIS.
12. ADJOURNMENT.

MINUTES OF MEETING
Springfield-Sangamon County Regional Planning Commission
June 20, 2012

1. CALL TO ORDER.

Chairman Brad Mills called the meeting to order at 9:33 AM.

2. ROLL CALL.

Mary Jane Niemann called the roll.

JULY 2011	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY 2012	FEBRUARY	MARCH	APRIL	MAY	JUNE
X	X	X	X	X	X	X	X	X	X	X	X
	X	X				X	X	X			
X	X	X	X	X		X	X	X	X	X	
X	X	X		X	X	X	X	X	X	X	X
X	X	X	X	X	X	X	X	X	X	X	X
X			X							X	X
				X							
X		X	X	X	X	X	X		X	X	X
X	X	X	X	X	X	X	X	X	X	X	X
X	X		X	X	X	X	X	X	X	X	X
	X	X		X		X	X	X	X	X	X
X	X	X	X	X	X	X	X	X	X	X	X
X				X							
X		X			X						X
X	X	X	X	X	X				X	X	X
		X		X		X		X			X

COMMISSION MEMBERS

Brad Mills, Chairman (August 2011 - present);
 Larry Eastep (July 2011)

Eric Hansen, Vice-Chairman

Kip Kolkmeier, Secretary

Mayor Mike Houston – M. Farmer

Andy Van Meter – B. McFadden

Alderman Sam Cahnman

Alderman Doris Turner (August 2011 – present);
 Frank Lesko (July 2011)

Tim Moore – B. Burnett

Andy Goleman – C. Stratton

Leslie Sgro – B. Reardon

Frank Vala – R. Blickensderfer

Frank Squires

Dick Ciotti – G. Humphrey

Bill Looby – D. Smith

Bill Moss (August 2011 – present);
 Claudio Pecori (July 2011)

Kenneth Springs

Larry Hamlin

Others

Staff

Dan Begert
 Molly Berns
 Abby Bybee
 Jeff Fulgenzi
 Steve Keenan
 Mary Jane Niemann

Dale Schultz
 Norm Sims
 Neha Soni
 Amy Uden
 Linda Wheeland
 Joe Zeibert

3. **MINUTES OF MEETING.**

Chairman Brad Mills asked if there were any additions or corrections to the minutes of the May 16, 2012 Regional Planning Commission meeting. Norm Sims noted that the time the meeting was called to order was incorrect. The correct time is 9:32 AM instead of 9:02 AM as shown in the draft minutes. There were no other additions or corrections. Larry Hamlin moved to approve the minutes of the May 16, 2012 with the time correction. Frank Squires seconded the motion and the vote was unanimous.

4. **MINUTES OF THE EXECUTIVE POLICY BOARD.**

There was no meeting of the Executive Policy Board.

5. **REPORT OF OFFICERS.**

Chairman Mills said he appreciated the support he received during his service as SSCRPC chairman during the past year. He noted it was a learning experience and gave special thanks to Norm Sims.

6. **REPORT OF THE EXECUTIVE DIRECTOR.**

- A. **Annual Report** – Sims presented the SSCRPC's Annual Report covering the period of June 1, 2011 through May 30, 2012. The report summarizes many of the activities undertaken by the Development Planning, Land Use Planning, Strategic & Comprehensive Planning and Transportation Planning staff during the past year. (See attached).

Sims noted that the various planning sections worked together on projects throughout the year. He encouraged Planning Commission members to pass along any ideas regarding possible projects that the SSCRPC could undertake in the future.

Sam Cahnman referred to the Special Mapping Projects article on page 7 of the Annual Report. He asked if the SSCRPC staff assisted with the re-draw of the county board district / precinct maps. Sims said the Commission staff was not involved in that project. Sims said the staff provided professional mapping services to the Sangamon County Regional Office of Education and Springfield School District #186 during the past year. Cahnman asked if the SSCRPC staff would be providing assistance to update the City Ward maps. Sims said the SSCRPC has not been engaged by the City of Springfield regarding that project.

Larry Hamlin moved to accept the Annual Report of the Executive Director. Bill Moss seconded the motion and the vote was unanimous.

7. **CORRESPONDENCE.**

Sims summarized a letter regarding the City of Springfield's request to the U.S. Department of Housing (HUD) for release of FFY 2012 CDBG funds under Title I of the Housing and Community Development Act of 1974 in the amount of \$1,022,689. He noted the staff determined there is no conflict with the environmental impact statement.

8. **PUBLIC HEARING.**

There was no one who wished to address the Commission.

9. **COMMITTEE REPORTS.**

Joe Zeibert presented the following projects to be reviewed by the Planning Commission this month via a power point presentation.

Jefferson Crossing

Location & Sketch Map

Variance of Sec. 153.157(L) – Restriction of Access

Description: Pt. SW ¼ & SE ¼, Section 19, T16N, R5W (northeast corner of Winch Road & Jefferson Street)

LSC Action: Recommend approval of a Variance of Sec. 153.157(L) – Restriction of Access – to allow three access points along Winch Road (conditioned upon final location being determined by the traffic study) and recommend approval of the Location & Sketch Map.

Joe Zeibert stated that this proposed development is 19 lots on 44 acres located north of Jefferson Street, east of Winch Road, and west of Veterans Parkway. He said the owner plans to donate the area north of the pond being used for detention to the Springfield Park District for use as a future park. He noted that this proposed development is located within the Jefferson Crossing TIF.

HSK Estates

Location & Sketch Map

Variance of Sec. 153.145.1 – Adjacent Substandard Roadway Improvement Agreement and Security

Description: Pt. NW ¼, Section 1, T15N, R5W (northeast corner of Old Rochester Road and Dirksen Parkway)

LSC Action: Recommend approval of a Variance of Sec. 153.145.1 - Adjacent Substandard Roadway Improvement Agreement and Security – to that portion of the development located along Old Rochester Road as identified on the Arterial Roadway Network Plan and recommend approval of the Location & Sketch Map.

Zeibert noted that this 2.19 acre proposed development is located east of Dirksen Parkway, north of Old Rochester Road with access off of Dirksen Parkway. The property is being divided to create an additional commercial lot. Copies of a letter from Martin Engineering regarding the variance were available at the meeting. (See attached).

Larry Hamlin moved concur with the action of the Land Subdivision Committee on the above listed subdivisions. Kenneth Springs seconded the motion and the motion passed with Gregg Humphrey voting present.

10. **UNFINISHED BUSINESS.**

There was no unfinished business.

11. **NEW BUSINESS.**

A. Report of the Nominating Committee.

Chairman Mills asked Mr. Sims to provide the Report of the Nominating Committee. Sims read the report.

Per the Commission's Bylaws, and as the Chairman mentioned during the last meeting, the terms of Commission officers runs from July 1 through June 30, so today new officers and members of the Executive Policy Board for the 2012-2013 program year must be elected.

Officers (a Chair, Vice-Chair and Secretary) must be drawn from the 3 City appointed citizen members, who must be members of the City's Planning and Zoning Commission, and the 3 County appointed citizen members, and the Chairmanship must rotate between County and City members.

The Executive Policy Board is made up of the Commission's Chairman, Vice-Chairman, Secretary, the County Board Chair and Springfield Mayor, a representative of a special jurisdiction represented on the Commission, and a member-at-large.

Article 3, Section 2 of the Commission's bylaws calls for the Chairman to name a 3 member committee from the Executive Policy Board to nominate new officers as well as members of the Executive Policy Board.

As has been past practice, last month the Chairman named County Board Chairman Van Meter and Mayor Houston to join him on the Nominating Committee.

That committee has discussed the matter and wishes to present the following slate. As officers they nominate:

- Commissioner Eric Hansen for Chairman;
- Commissioner Bill Moss for Vice-Chairman; and
- Commissioner Kenneth Springs for Secretary

Staff notes for the record that the Chairman of the Commission will also represent the Commission on the Springfield Area Transportation Study's Policy Committee as per that body's bylaws.

Chairman Mills said it was his understanding that these members have all agreed to serve if elected. He asked if there were any other nominations. There being no other nominations, Chairman Mills entertained a motion for the election of these officers, their terms to run from July 1, 2012, until June 30, 2013, pursuant to the conditions for holding these offices as established in ordinance and the Commission's bylaws.

B. Election of Officers.

Larry Hamlin moved to elect Mr. Eric Hansen, Chairman; Mr. Bill Moss, Vice-Chairman; and Mr. Kenneth Springs, Secretary of the SSCRPC for the period of July 1, 2012 through June 30, 2013. Gregg Humphrey seconded the motion and the vote was unanimous.

C. Election of Executive Policy Board Representatives.

Sims noted that the Commission must also elect two members to serve with these Officers, the County Board Chair and the Mayor, on the Executive Policy Board. One of these to represent special jurisdictions serving on the Commission and the other to be a member-at-large.

The Nominating Committee recommended:

- Mr. Dick Ciotti of the Springfield Metro Sanitary District to remain on the Executive Policy Board as representative of special jurisdictions; and,
- Commissioner Brad Mills, immediate past-Chairman, as the member-at-large.

Chairman Mills stated that he understood that these members have indicated their willingness to serve if elected. He asked if there were any other nominations. There being none, he entertained a motion for the election of the above mentioned nominees to the Executive Policy Board, their terms to run from July 1, 2012, to June 30, 2013, pursuant to the conditions for holding these offices as established in ordinance and the Commission's bylaws.

Larry Hamlin moved to elect Mr. Dick Ciotti and Mr. Brad Mills to the Executive Policy Board for the period of July 1, 2012 through June 30, 2013. Sam Cahnman seconded the motion and the vote was unanimous.

12. SPECIAL ANNOUNCEMENTS & PRESENTATION.

Sims presented Chairman Mills with a compass in appreciation of his service as Chairman of the Commission for the past year.

13. ADJOURNMENT.

There being no further business, the meeting was adjourned at 9:56 AM.

Respectfully Submitted,



Mary Jane Niemann
Recording Secretary