

# *Sangamon Valley LEPC*

*P.O. Box 2105, 2801 N. Fifth Street  
Springfield, IL 62705-2105  
(217) 747-5150*

## **AGENDA**

*January 20, 2011*

*8:30 AM*

*Office of the State Fire Marshal  
1035 Stevenson Drive  
Springfield, IL 62703*

*Meeting Called to Order by David Butt, Chairman*

*Approval of Minutes from Last Meeting (11/18/2010)*

*Introductions*

*Recognition of LEPC Members and Visitors*

*Old Business*

*Exercises/Training*

*Emergency Coordinator's Report on Progress of Site Specific Planning Project*

*Completed Plans Updated*

*New Sites Visited*

*Filing of Tier 2 Forms*

*Custom Chemical Engineering 2009 Tier 2 Form*

*2010 Tier 2 Forms*

*New Business*

*Summary Report Relative to LEPC Activities During 2010*

*Memorial Medical Center Hazard and Vulnerability Assessment*

*Brainstorm on Critical Facilities List*

*Menard County New Year's Eve Tornado*

*Other Business*

*Other Business Old or New*

*Next Meeting: March 17, 2011*

*Motion to Adjourn*

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## **MINUTES OF THE SANGAMON VALLEY LEPC MEETING – January 20, 2011**

**Call to Order** - The Chair, David Butt, called the meeting to order at 8:35 am, at the State Fire Marshal's Office Auditorium, 1035 Aldai Stevenson Drive, Springfield IL 62703.

Members present included: John Brennan, Memorial Medical Center (MMC); David Butt, Sangamon County Office of Emergency Management (OEM); Brian Churchill, St. John's Hospital; Roger Cruse, Ameren Illinois; Amy Eden, American Red Cross (ARC); Tracy Garrison, Sangamon County GIS; Matt Helms, Springfield Fire Department (retired); Dean Heyen, Menard County Department of Public Health; Sam Luckey, Brandt Consolidated/Village of Curran; Pat Metz, City Water, Light & Power (CWLP); Al Pinter, Springfield Police Department; Louie Rogers, St. John's Hospital/Riverton Fire Department; Bill Russell, Sangamon County Rescue Squad; Vonda Van Hooser, WTAX Radio; Rick Weber, Springfield Fire Department and Linda Wheeland, Springfield-Sangamon County Regional Planning Commission.

**Approval of the Minutes** - Minutes from the LEPC meeting of November 18, 2010, were distributed via e-mail prior to this meeting. A motion was made by John Brennan, seconded by Vonda Van Hooser and approved unanimously to accept the minutes from November 18, 2010.

**Introductions** - Self-introductions were made by the members in attendance. Jeremy Judd, Kindred Hospital, and Linda Swartz, Sangamon County Department of Public Health, joined us as visitors. Kindred Hospital just opened in Springfield last month. As a past LEPC member, Linda is always welcome to join us and we appreciate her effort to make it on a morning with 3 inches of fresh snow over the past 10 hours. Roger Cruse was recognized as our newest member after visiting for the November meeting. Dave Farris, a charter member with the LEPC, was wished well for his retirement from CWLP later this month.

### **Old Business**

Exercises/Training – Al Pinter identified a training program on cyber security which has been brought to the city of Springfield by University of Texas – San Antonio's Center for Infrastructure Assurance and Security via federal funding from the Department of Homeland Security. This training is working toward 3 tabletop exercises (TTX) beginning on February 9, 2011. It is hoped that there will be 100 participants in each TTX. For more information on this topic, Al can be reached at [al.pinter@cwlp.com](mailto:al.pinter@cwlp.com)

Emergency Coordinator's Report on the Site Specific Planning Project – Matt Helms reported that he has completed revisions of 13 plans (9 Brandt Consolidated, Lincoln Land Oil, Growmark, Winfield Solutions and Paetec at 528 S. Fifth St.) since the last meeting. A second Paetec facility which has a written plan was vacated in 2010. Matt made a site visit at Ameren Illinois to meet Roger and develop an accurate measure of the volume of Sulfuric Acid at this facility in Springfield. Matt has begun working with Pat Metz on the annual update for the CWLP site specific plan.

Tier 2 Forms – The Tier 2 season for our LEPC has begun. The deadline for reporting on chemical storage during 2010 is March 1, 2011. We have already received 2 new Tier 2 forms. The first one came from Custom Chemical Engineering (CCE) of Springfield which completed both its 2009 and 2010 forms at the end of December. We had spent some time last fall working with CCE to get an initial Tier 2 form filed.

The Chair distributed a listing of 41 chemicals which CCE has filed for. From this list, 3 are Extremely Hazardous Substances (EHS). During 2011, we will want Matt to complete a site specific plan for CCE which includes gathering Material Safety Data Sheets (MSDS) for each chemical at the facility. The scope of addressing this facility was discussed. A motion was made by Brian Churchill, seconded by Linda Wheeland and approved unanimously that Matt Helms should be paid at the higher rate of Menard County plans for his work with CCE due to its perceived scope.

### **New Business**

2010 LEPC Summary Report – The Chair directed everyone's attention to the draft summary report of our 2010 LEPC activities that had been distributed with the agenda prior to the meeting. The contents of the report were characterized and the ending statistics were read directly from the report. Emphasis was given to 3 listed goals of the LEPC which the summary report shows as having been fulfilled during 2010 and to Matt Helms driving nearly 5,000 miles during 2010 while doing the work of our LEPC. A motion was made by Pat Metz, seconded by Tracy Garrison and approved unanimously to accept the 2010 LEPC Summary Report as written and authorize the Chair to file it with Kathy Allen at the State Emergency Response Commission.

MMC Hazard and Vulnerability Assessment (HVA) – A copy of the MMC HVA was distributed. John Brennan described the process for doing this assessment. The LEPC Chair was invited to participate in the process. The top 5 vulnerabilities were recapped, led by Information Systems Failure. This finding accentuates the importance of the training and exercise program that Al Pinter spoke of.

Critical Facilities List – Tracy Garrison maintains a critical facilities list for Sangamon County. The LEPC last looked at this in 2006. A copy of this list accompanies these minutes. The Chair asked all members to review this list for corrections and additions ahead of our March meeting. Tracy plots these critical facilities on the large maps included in the CWLP site specific plan. Tracy needs to know the type or purpose of any new facility and have a description that helps him accurately locate it. Dean Heyen will inquire whether a similar project could be started for Menard County.

Menard County Tornado – Dean began the discussion of events that unfolded near Lake Petersburg on December 31<sup>st</sup>. At least 22 homes were damaged by an EF3 tornado and one person needed hospitalization. Petersburg Fire Dept. was the lead response agency and it sought assistance through MABAS Division 48. Louie Rogers, Amy Eden, Vonda Van Hooser and Roger Cruse spoke about activities of Riverton Fire Dept., ARC, WTAX Radio and Ameren Illinois, respectively, on that day and the next several.

### **Other Business**

Winnebago County LEPC Conference – The Chair announced that dates for the annual Winnebago County LEPC Conference will be May 4, 5 and 6. Any member interested in possibly attending should see the Chair for more information.

Meeting Closure – The next LEPC meeting is scheduled for 8:30 am, March 17, 2011, at the Office of the State Fire Marshal. There being no further business, a motion was made by Brian Churchill, seconded by Dean Heyen and approved unanimously to adjourn the meeting at 9:40 am.