

**Sangamon County Multi-jurisdictional Natural Hazards Mitigation Plan Task Force
Meeting Minutes
August 5, 2014**

TASK FORCE MEMBERS	Aug.	Sept.	Oct.	Nov.	Dec.	Feb.
Citizen Member – Greg Michaud, Chair	X					
Auburn – Rick Marx						
Cantrall – Phil Holler	X					
Chatham – Patrick McCarthy	X					
Curran – Tim Luckey	X					
Dawson – Robin Ashton-Hale	X					
Divernon – Jim Copelin	X					
Illioopolis – Jonathan Honsley						
Jerome – Dale Lael	X					
Leland Grove – Paul LaMantia						
Mechanicsburg – Kenneth Metcalf, Sr.	X					
New Berlin – Terry Nydegger						
Pawnee – Dave Skinner	X					
Riverton – Louie Rogers	X					
Rochester – Gael Kent	X					
Sangamon County – Brian McFadden						
Sherman – Mike Moos						
Southern View – Judy Gordon	X					
Spaulding – Mike Foster	X					
Springfield – Ken Fustin						
Williamsville – John Brennan						
Abraham Lincoln Cap. Airport – Tim Franke						
Ameren – Gretchen Jarrett	X					
American Red Cross – Glen Fisher	X					
CWLP – Rick Meadows	X					
Central Management Services – Diane Hoots	X					
Rural Electric Convenience Coop. – Lou Delaby	X					
Sang. Co. Dept. of Public Health – Diana Wade	X					
Sang. Co. Dept. of Zoning. – Trustin Harrison, Vice-chair						
Sang. Co. GIS. – Tracy Garrison						
Sang. Co. Farm Bureau – Paul Rice						
Sang. Co. Highway Dept. – Brian Wright	X					
Sang. Co. Office of Emergency Mgmt. – Bill Russell	X					
Springfield Homebuilders Assoc. – Steve Sturm	X					
Springfield Park District – Marcus Miller	X					
Springfield School District #186 – Darrell Schaver	X					
Springfield Mass Transit District – Frank Squires						
Springfield Metro Sanitary Dist. – Mike Ashenfelter	X					
Springfield Metro Sanitary Dist. – Gregg Humphrey	X					
University of Illinois at Springfield – Dave Barrows						
Greg Michaud – Citizen Member	X					
STAFF:						

Abby Bybee	X					
Gail Weiskopf	X					

Call to order:

The first meeting of the Sangamon County Multi-jurisdictional Natural Hazards Mitigation Plan Task Force was called to order.

Greg Michaud, Chair explained the purpose of updating the original plans at the five year update point. Michaud briefly touched on the importance of making sure the plan included any new projects or existing projects, so that if a Federal disaster is declared in Sangamon County, the residents of the communities would be assured the projects would be paid for by FEMA.

Welcome and Introductions:

Abby Bybee, project facilitator for the Multi-jurisdictional Natural Hazards Mitigation Plan, thanked everyone for coming to the meeting. Bybee started by introducing herself and the task force members introduced themselves to the group. There were 25 task force members present, 12 of those being community representatives

Orientation the purpose of task force and planning process:

Bybee reviewed a power point presentation to explain what the task force’s purpose is, mission, goals and what is to be accomplished in updating the current plan by May 2015. This task force was organized to create a plan that identifies activities within the communities in Sangamon County that we can implement that will reduce hardships that can accompany natural hazard events such as tornadoes, winter storms or flooding. This will not be a response plan, but rather a plan that when implemented will reduce the amount of response that will be needed.

Bybee noted that taking actions to protect citizens and property is motivation enough to prepare a hazard mitigation plan. The Federal Government has provided an additional motivation with the Disaster Mitigation Act of 2000 (known as DMA2K). This legislation targets disaster related federal funding available through the Federal Emergency Management Agency such as the Pre-Disaster Mitigation Program and the Hazard Mitigation Grant Program. Each state is required to have a hazard mitigation plan in order for funding to be available at the local level. Bybee pointed out that Illinois updated its plan in 2013. For a community to be eligible to receive project grants under these programs, that community must have adopted a DMA2K compliant plan. The Act specifically allows for the creation of a multi-jurisdictional plan rather than requiring each community to have their own plan. Each community is required to participate fully in the creation of a multi-jurisdictional plan and adopt the plan.

Community participation requirements/ Project timeline:

Bybee went on to explain that under the Hazard Mitigation Grant Program grant money becomes available after a presidential disaster declaration in a state. The amount is a percentage of the total estimated federal assistance provided for a major disaster. For approved grants FEMA provides 75% funding with a 25% local in-kind match needed, which is different than the original plan where the 25% was matched by the county. Bybee explained a local in-kind match includes the work done to produce the plan such as mileage to and from the meetings, the amount of time spent on homework. Each individual is to document the information on the sheet provided in the packet.

What IEMA wants when the grant is closed out is a narrative of how the plan was completed. When an auditor comes in and reviews the plan in 5 years it will be broken down in a report

stating the hours, mileage and cost of the project. Bybee noted this time a calculation of what each taskforce member's time is worth will need to be documented. This is calculated by taking their hourly rate plus fringe benefits. Since there will be different scenarios, she will be happy to answer individual questions. Bybee explained that it is very important for everyone to sign in at all meetings in order to document participation. This is very important, as attending meetings is a requirement for being considered a participating community.

A maintenance plan was developed in order to monitor, evaluate and update the plan every five years. Updates should reflect current conditions with population, land use changes and major developments. Evaluating the new risk information from data and accessing the goals and objectives outlined in the old plan to check validity of the community's needs for the future.

Bybee reviewed the steps and project timeline and emphasized the importance of public outreach required by FEMA this time. The timeline is including in the packet. Step one organization is a basic informational meeting. Public involvement starts right when the process starts and will continue throughout the end. Step two is re-assessing the risk looking at changes in land use and development trends that have occurred since 2008 within the communities. Step three will update goals and objectives and see if they are still relevant to current conditions. Step four is mitigation actions will be revisited – what actions have been completed, which ones aren't valid and don't apply. Also included is a plan maintenance section. FEMA requires an update every five years and the plan to be reviewed yearly in between. Sixth and final step is final plan submission to FEMA and formal adoption by local communities will be step five a public hearing for the draft plan.

Mission Statement:

Bybee indicated the original plans mission statement in the packets could be changed as the task force sees fit. She wanted all task force members to think about what they would like in the mission statement and bring these ideas to the September meeting.

Citizen Survey:

Bybee noted the citizen survey that is in the task force packets. She requested that all task force members need to review the citizen survey and bring any suggestions for changes to the September meeting. Bybee suggested an online survey to be more current than a direct mailing. The new survey could be posted to the county hazard website and even posted to each community website.

Meeting Schedule:

The meeting schedule will remain the first Tuesday of the month at 5:30pm in the County Board Chambers, except for the November which will be the first Wednesday November 5, 2014.

Public Comment:

There was no public comment.

Adjournment:

The meeting was adjourned at 6:15pm.

Respectfully Submitted,

Gail Weiskopf