

STRATEGIC PLANNING WORKSHEETS

Education/Employment/Income Management				
<u>Outcome with Indicator</u>	<u>Strategy</u>	<u>Responsibility</u>	<u>Timeframe</u>	<u>Funding Source</u>
<p>Education/Employment Increase number of low-income certified C.N.A. workers. Increase in number of households with increased earnings. Potential target # to be served - 20 Low – Income people become more self-sufficient. Improve family outcomes</p>	<p>Meet with LLCC Adult Literacy leaders to enact a MOU that defines a partnership and budget between agency and LLCC. Addition of travel assistance to students to avoid absences Track ind. Employment retention rates.</p>	<p>1. CSBG Coordinator 2. two (2) CSBG specialists.</p>	<p>Partnership defined and established with LLCC in MOU by March, 2013 to conclude by March 2014.</p>	<p>CSBG Alternative Loan funding.</p>
<p>Education Increase number of low-income, college/trade school graduates Potential target # to be served – 25-30 Enhance employment opportunities. Increase capacity to apply for living wage jobs Low-Income people become more self-sufficient</p>	<p>Extensive application outreach. Interview process. Awards to selected candidates. Clients increase levels of education</p>	<p>1. CSBG Staff 2. CSBG Coordinator 3. CSBG Scholarship Committee</p>	<p>February- Disseminate applications May – June - Intake eligibility process July – interview and selection, notification August – apply scholarship awards.</p>	<p>CSBG Scholarship Program</p>
<p>Education Attendance at School</p>	<p>As school absences may be caused by lack of money for uniform clothing, School district identifies families in greatest need of uniform clothing and refers to agency for \$100.00 uniform clothing vouchers.</p>	<p>1. CSBG Staff 2. CSBG Coordinator 3. School Social Workers 4. Uniform Vendor (Luers)</p>	<p>February - December</p>	<p>CSBG Work Program: School Uniform Clothing</p>

<p><u>Employment</u> Increase households with increased annual earnings. Track jobs created each quarter. Potential target # to be served - 200</p>	Increase number of business loans	1. Loan Committee 2. Director – advertising loans	Annually	CSBG Recaptured Loan account.
<p><u>Education</u> Increase number of GED certified individuals prior to upcoming changes. Increase employment opportunities Potential target # to be served - 100</p>	Offer GED financial assistance to all income-eligible individuals who pass the GED practice test at LLCC or LEC	Partnership between SCCR, ROE, LLCC, LEC. Agency receives names of referred clients to contact and offer an appointment to obtain a voucher.	PY 2013	CSBG Work Program: GED Assistance
<p><u>Education</u> Reduced school truancy and increased school attendance Resulting Impact on Community to be based on changes in truancy policy using pre -policy-change statistics with comparisons made to annual statistics after policy changes implemented.</p>	Attend monthly District #186 Truancy Task Force meetings to help revise current policies as member of Faith Coalition Truancy and Attendance Committee. Request data from district to show need to reduce truancy and increase attendance. Work in partnership with the district on campaigns to convey the negative impact of high truancy and low attendance on the community as a whole	Agency Director	On-going with monthly updates until which time agency adopts different advocacy issues	CSBG Coordinator (program support funding)
<u>Income Management</u>		1. CSBG Intake Specialist	Annually	N/A (PNC Bank)

<p>Provide/require personal finance education to individuals. Potential target # to be served - 50</p>	<p>Requirement of verifiable attendance (certificate of completion) at financial literacy workshop for all rent clients more than one month behind in rent. Give relevant clients a schedule of PNC financial workshops to attend.</p>	<p>will track attendance at workshops 2. Receptionist will ensure appointments given to callers required to complete the financial literacy workshop.</p>		
---	--	---	--	--

Healthcare				
Outcome with Indicator	Strategy	Responsibility	Timeframe	Funding Source
<p><u>Long-Term Medications</u> Reduce suffering Improve work and school attendance Potential target # to be served - 25</p>	<p>Assistance through information and referral for individuals with chronic illness to of long-term prescription programs.Refer individuals with chronic illness to Kumler and CATCH to complete applications for long-term medication</p>	<p>CSBG Intake Specialist</p>	<p>Annually</p>	<p>CSBG Work program: Information and Referral</p>
<p><u>Emergency Dental and Medications</u> Improve healthcare, strengthen families through supportive systems. Potential target # to be</p>	<p>Offer adult and pediatric assistance in addition to assistance for pediatric oral surgery. Schedule</p>	<p>1. CSBG Coordinator 2. CSBG Intake Specialist 3. Receptionist</p>	<p>Offered each program year on a quarterly basis so as not to exceed number of benefits within any year.</p>	<p>CSBG Health Work Programs: 1. Emergency Dental 2. Emergency Medications</p>

<p>served: Dental – 125 Medication – 125</p> <p>Reduce suffering</p> <p>Improve work and school attendance</p>	<p>call in days and appointments for health services on first-come, first-served basis through program year.</p>			
<p>Doctor Visits Ensure medical appointments held with patients' specialist physicians. Potential target # to be served - 100</p>	<p>Receive individual referrals from the CATCH program coordinator for patients scheduled for appointment with specialist physician. Agency offers a \$50.00 voucher to assist with \$75.00 co-pay.</p>	<ol style="list-style-type: none"> 1. CSBG Intake Specialist 2. CATCH Coordinator 3. CSBG Coordinator 	<p>PY 2013 or at time 100 \$50.00 vouchers are depleted.</p>	<p>CSBG Work Program: CATCH Co-Pay Assistance</p>

Housing				
Outcome with Indicator	Strategy	Responsibility	Timeframe	Funding Source
<p>Increase Family Income to increase ability better afford to meet basic needs (i.e. food shelter, clothing) Potential target # to be served – 190 (WX), 4,500 (LIHEAP)</p>	<p>Weatherization – reduces monthly energy bills.</p> <p>LIHEAP – utility assistance</p>	<ol style="list-style-type: none"> 1. Energy Coord. 2. Energy Staff 	<p>WX – year round LIHEAP – Sept-May</p>	<p>WX LIHEAP</p>
<p>Prevent Homelessness Potential target # to be served - 136</p>	<p>Offer emergency rental vouchers to only families with children who receive 5-day eviction notices</p>	<ol style="list-style-type: none"> 1. CSBG Intake Specialist 2. Receptionist 3. CSBG Coordinator 	<p>February - November</p>	<p>CSBG Work Program: Emergency Rental Assistance</p>

Nutrition

Outcome with Indicator	Strategy	Responsibility	Timeframe	Funding Source
<p>Learn how <u>to grow own fresh produce</u> in order to increase health through new options/choices. Enjoy gardening with the community.</p> <p>Potential target # to be served – 25+ families</p>	<p>Community Gardening Initiative to encourage, teach and build gardening opportunities Partner with existing SCF Community Garden and SUL after school program with families.</p>	<ol style="list-style-type: none"> 1. Director 2. SCF Director 3. SUL Educator 4. Family/children Gardeners 	<p>April – October</p> <p>To plant, maintain garden, harvest.</p>	<ol style="list-style-type: none"> 1. CSBG Work Program: Community Garden 2. PNC unrestricted funding.
<p>Better nutritional choices for low-income families and children to reduce incidence of obesity and increase number of health families.</p>	<p>Create partnerships with GenH and SUL afterschool program to <u>teach nutrition education</u>. Purchase nutrition class curricular materials for SUL educator for Nutrition Module. Invite GenH to hold Destination Dinner Table events to teach families how to prepare garden harvest</p>	<ol style="list-style-type: none"> 1. CSBG Intake Specialists 2. Director 3. SUL Educator 4. Gen H Educators 	<p>May - September</p>	<p>PNC Unrestricted Funding</p>
<p>Reduce Hunger</p> <p>Potential target # to be served – 25+ families</p>	<p>Provide one \$40.00 <u>food card</u> at time of enrollment for</p>	<ol style="list-style-type: none"> 1. CSBG Intake Specialists 2. CSBG Coordinator 	<p>At time of enrollment in program (April)</p> <p>At conclusion of</p>	<p>Unused Emergency Food cards purchased for homeless families at the time of the 2006</p>

	each family to combat hunger. Provide another <u>food card</u> at end of program if attendance has been sufficient.	3. SUL Educator 4. Families	program in October at final Destination Dinner Table.	tornados.
Disseminate updated, comprehensive Senior Resource Guides to senior citizens to assist them in staying independent in their homes Potential target # to be served – 1,800	Senior Directory of Services	1. CSBG Intake Specialists 2. CSBG Coordinator 3. Receptionist 4. All Energy Employees	At time of appointments offer each senior a Senior Resource Guide and ask if a referral is needed	CSBG Work Program: CSBG Information and Referral (I and R)