



**Minutes of Meeting
CITIZENS' EFFICIENCY COMMISSION
February 13, 2013**

ATTENDANCE

Citizens' Efficiency Commissioners

	Jeff Adkisson		Marilyn Kushak
X	Daniel Cadigan		Frank McNeil
X	Josh Collins		Mike Murphy
X	Jerry Crabtree	X	Drinda O'Connor
X	Gary Crompton	X	Robert Plunk
	James Donelan	X	Kent Redfield
X	Kevin Dorsey	X	J. D. Sudeth
X	Cliff Erwin	X	Kenley Wade, Sr.
	Lee Fields, Jr.	X	Joan Walters
X	Bob Gray	X	Robert Wesley
X	Karen Hasara		

Others

Norm Sims- SSCRPC
 Jeff Fulgenzi- SSCRPC
 Amy Uden- SSCRPC
 Andy Van Meter- Sangamon County Board

Richard Treat- SCTOA
 Liz Foster- Channel 20 News
 Christian Spain- WTAX

I. CALL TO ORDER

Chairperson Karen Hasara called the meeting of the Citizens' Efficiency Commission to order and welcomed commissioners and guests.

She welcomed Mr. Andy Van Meter, Chairman of the Sangamon County Board. Mr. Van Meter thanked the CEC for its work, and expressed the County Board's support for its endeavors and the great amount of hard work that it has undertaken to date. He specifically thanked Mr. Bob Gray for persistently campaigning for the creation of the CEC early in the process. Mr. Van Meter commended the committee on its interim report, particularly the themes it identified related to performance measurement and data collection. He finally expressed that he looks forward to seeing the outcome of the remainder of the CEC's work.

II. APPROVAL OF MINUTES

Chair Hasara asked for approval of the January minutes. Mr. Cliff Erwin made a motion to approve the minutes. Mr. Gary Crompton seconded the motion and the minutes were approved

III. REPORTS OF OFFICERS AND COMMITTEES:

Chair Hasara then invited officers and committee chairs to report on recent activities for their committees:



Report of the Chair:

The final draft of the First-Year Progress Report was presented. The report discusses the CEC's work to date and its research plans for the remainder of its term, in addition to describing the CEC's research process and themes it has discovered to date. Ms. Drinda O'Connor made a motion to approve the report. Mr. Josh Collins seconded and the motion was approved by unanimous vote. Following the vote, the Commission determined that the report would be released to all local media outlets as well as shared with all appointing taxing bodies of the commission.

Mr. Norm Sims gave the SSCRPC staff report. He began with a status update on the Metropolitan Planning Organization survey related to transportation best practices. SSCRPC staff has identified all MPOs in the nation and their contact information, with assistance from Mr. Richard Bennett. Staff is planning to survey the MPO's on Best Practices specifically in the area of transportation. Committee members are encouraged to suggest survey questions.

Mr. Sims described another staff project now underway, which is intended to help local units of government find and tap into outside funding sources. SSCRPC staff will be reviewing grant funding opportunities for this purpose. He described transportation funding concerns and the timeframes related to transportation grants and programming.

Mr. Sims also commended Mr. Jeff Fulgenzi & Ms. Amy Uden for their assistance in putting together the First-Year Progress Report. He noted that they are already working on the how the Final report will look and will be taking pictures at future meetings that will be used in that report. The Final report will have to be completed by November. Mr. Sims noted that Mr. Jake Ferguson, a former intern for the SSCRPC, will be now also be providing assistance to the CEC on a volunteer basis. Mr. Sims finally announced that Ms. Uden is now full-time SSCRPC staff.

Administrative, Management, and Budget Committee:

In the absence of Committee Chair Kushak, Commissioner Jerry Crabtree reported on the committee's Procurement Recommendation. Mr. Crabtree described the following recommendation to the commission, and described the report the committee had assembled in support of this recommendation:

The CEC recommends that local government purchasing agents and administrators review opportunities for savings on joint purchasing through a) existing national, state, and local purchasing cooperatives, b) aligning both commodity and capital purchasing schedules through increased communication and an online interface, and c) considering joint bids and procurements of materials through the City of Springfield, Sangamon County, or other large organizations.

After much discussion, Mr. Dan Cadigan made a motion to accept the recommendation, with Mr. Erwin seconding. The motion was unanimously approved.



Mr. Crabtree also noted that the committee continues to work with Mr. Redfield on the potential revision of legal requirements for state- mandated annual published reports.

Next Committee Meeting: Tuesday, March 11, 2013, 11:30 am; SSCRPC Conference Room 212.

Community Development Committee:

Committee Chair Erwin reported that the committee would be meeting the following day with two representatives from the Chatham Public Library system. The committee is looking at ways that public and school libraries, as well as churches and other potentially other libraries, can work together. Mr. Erwin also noted that the committee will be setting priorities related to its other research areas for its spring research agenda.

Next Committee Meeting: Thursday, February 14, 2013, 3:00 pm; Greater Springfield Chamber of Commerce Conference Room.

Public Safety Committee:

Committee Chair Bob Gray presented the following finding to the CEC for support for future research:

Initial findings related to Foreign Fire Insurance Taxes that are collected for and distributed to many fire departments in the State of Illinois:

- *Illinois State Statutes mandate that insurance companies headquartered outside of the State of Illinois pay a fee not exceeding 2% of gross receipts received from fire insurance on properties in areas of Illinois that have established fire departments. The revenues from the fees imposed in most localities in the state are collected by the Illinois Municipal League (IML) for distribution to the independent fire protection districts and municipal fire departments in those localities. The Illinois State Statutes also mandate that any municipality containing less than 500,000 inhabitants that has an “organized fire department” and each fire protection district that has an “organized fire department, employs full-time firefighters, and is subject to a collective bargaining agreement” shall create a department foreign fire insurance board. The use of the IML-distributed revenues is determined by the respective fire protection district boards and/or foreign fire insurance boards. The committee requests the full support of the Commission to further review the foreign fire insurance fund related to fund structure and management, and as part of a broader view of fire protection-related revenues utilized regionally*

After explaining this finding Mr. Bob Gray made a motion to approve the finding. Mr. Josh Collins seconded and the motion passed. Mr. Gray noted that the committee continues to pursue its other research topics.



Next Committee Meeting: Wednesday, February 27th, 3:00 pm; Sangamon County Farm Bureau

Public Works Committee:

In the absence of Committee Chair Jim Donelan, Commissioner J. D. Sudeth reported that the committee continues to study transportation and infrastructure equipment, procurement, and funding. He then asked that Mr. Jeff Fulgenzi give an update on Electric Aggregation. Mr. Fulgenzi reported that Electric Aggregation is progressing rapidly. The Consortium of aggregating communities set up a leadership team that is working with the consultant to ensure that bidding for electric supply occurs within 30 to 60 days. Mr. Fulgenzi also reported that Sangamon County has approved an opt-in program for eligible areas of unincorporated Sangamon County.

Mr. Sudeth then presented the committee's draft recommendation document related to energy efficiency. The recommendation is an educational brief culminating in the recommendation that:

The CEC recommends that local jurisdictions review the education materials provided by the CEC and consider projects on which they can utilize energy efficiency funding to upgrade government facilities. The CEC further recommends that local governments coordinate their efforts where possible to achieve additional cost savings on the "match" portion of project funding.

After explaining the funding opportunities the committee had identified, Mr. Sudeth moved to approve the recommendation. Ms. Joan Waters seconded the motion, and the recommendation was approved unanimously.

Mr. Sudeth then presented this second recommendation from the Public Works Committee:

The CEC recommends that the existing township infrastructure equipment inventory be expanded to include all Sangamon County municipalities and other jurisdictions, and that Sangamon County's Office of Emergency Management (OEM) maintain, update, and distribute this list annually on a county-wide basis.

After describing the committee's draft recommendation document and responding to questions, Mr. Sudeth recommended approving the committee's recommendation. Mr. Robert Plunk seconded and the recommendation was approved.

Next Committee Meeting: Monday, March 11th, 3:00 pm; SSCRPC Conference Room, Sangamon County Complex Room 212.

IV. NEW BUSINESS

Chair Hasara indicated that she intends to visit groups such as the Homebuilders Association and the Chamber to present the CEC's First-Year Progress Report. She invited committee members to join her and suggest other groups to visit as well. It was suggested that the report be presented to the Trades and Labor Council and at



County Committee Calls for both parties. She noted that she would be on the Bob Murray show the following day, in addition to other media communications that will be occurring soon.

Mr. Josh Collins asked if all comments that the CEC has received at public meetings have been addressed in some way in the research process. Mr. Sims indicated that all have been acknowledged, and reiterated that staff will check to ensure all have been addressed.

Mr. Dan Cadigan inquired about a recent newspaper article regarding the potential for research related to county-wide law enforcement cooperation. It was noted that this discussion had come from the office of Sheriff Neil Williamson, and that several CEC members were interviewed on the topic. The Public Safety committee indicated that, while they are looking into it, they do not yet have a direction for their recommendation on the issue. There was general discussion related to the sentiment of smaller villages and localities toward the concept. Mr. Sims suggested that it may be important to consider back office function sharing as an initial approach to the question.

The discussion on metropolitan policing led to the topic of metropolitan government. Mr. Sims noted that two trips are in the works to visit Indianapolis, IN, and Louisville and Lexington, KY, to study these three examples of metro government. The trip to Indianapolis will be a day trip and the trip to Kentucky would be a two day, one night trip. Dates have not been set, but SSCRPC staff is working on logistics. Commission members, volunteers, members of the press as well as members of local government will be invited.

Chair Hasara asked if there was any other new business to come before the commission. There was none.

Next meeting date—March 13, 2013 at 3:00 PM, Location to be the Hoogland Center for the Arts.

V. PUBLIC COMMENT

Chair Hasara invited members of the public to comment. There was no additional public comment.

VI. ADJOURNMENT

Dr. Kent Redfield moved to adjourn the meeting. Mr. Gary Crompton seconded the motion. There being no further business, the meeting was adjourned.

Respectfully Submitted,

Jane Lewis
Acting as Recording Secretary