



**Minutes of Meeting
CITIZENS' EFFICIENCY COMMISSION
September 12, 2012**

ATTENDANCE

Citizens' Efficiency Commissioners

x	Jeff Adkisson		Marilyn Kushak
	Mike Aiello		Frank McNeil
x	Daniel Cadigan	x	Mike Murphy
x	Josh Collins	x	Drinda O'Connor
x	Jerry Crabtree	x	Robert Plunk
	Gary Crompton	x	Kent Redfield
x	James Donelan	x	J. D. Sudeth
x	Kevin Dorsey	x	Kenley Wade, Sr.
x	Cliff Erwin	x	Joan Walters
	Lee Fields, Jr.		
x	Bob Gray		
x	Karen Hasara		

Others

Steve Schnorf- volunteer
Kiran Desai- volunteer
Carol Kulek- volunteer
Richard Treat- SCTOA

Norm Sims- SSCRPC
Jeff Fulgenzi- SSCRPC
Martin Colloton- SSCRPC
Amy Uden- SSCRPC

I. CALL TO ORDER

Chairperson Karen Hasara called the meeting of the Citizens' Efficiency Commission to order and welcomed commissioners and guests.

II. APPROVAL OF MINUTES

Chair Hasara asked for approval of the August minutes. Ms. Drinda O'Connor made a motion to approve the minutes. Ms. Joan Walters seconded the motion and the minutes were approved

III. INTRODUCTIONS AND ANNOUNCEMENT

Chair Hasara introduced and welcomed Mr. Steve Schnorf, formerly of Governor Edgar's office, and Mr. Kiran Desai of the State Board of Education, who came to observe today's meeting.

Chair Hasara announced that she has been in contact with Mr. Chris Wetterich of the State Journal Register about meeting with the Editorial Board before the November election. She indicated that she hopes to discuss opportunities with the editorial board to cultivate public interest for the upcoming CEC outreach meetings and the electric aggregation referendum.



She then announced that the Village of Rochester has requested CEC members attend a board meeting on October 11th at 7:00 pm to discuss electric aggregation. Chair Hasara will also be speaking on the CEC at the Academy of Lifelong Learning on January 10, 2013.

There are 3 public meetings in October. They are as follows:

- October 10th at 7pm in Williamsville
- October 17th at 7pm at Gardner Township
- October 25th at Noon in the Springfield City Council Chambers

The next mayors' meeting will be held on October 29th at 6pm at Lincoln Land Community College. There will also be a mayors' meeting on electric aggregation on Monday, September 24th at 4pm in the County Board Chambers. The CEC will be assisting the mayors in aggregation referenda communities with understanding their next steps forward.

Chair Hasara then encouraged to members to attend committee meetings and to let staff know if they will not be able to attend a meeting. Advance notice will make it possible to postpone a meeting if it is known that there will not be a quorum.

Chair Hasara also reminded members to do the Open Meetings Act online training before the end of the year. It was noted that new appointees have 90 days to get their training completed. The training is available on the Attorney General's Web Site.

IV. COMMITTEE REPORTS

Chair Hasara then invited committee chairs to report on recent activities for their committees:

Administrative, Management, and Budget Committee:

Committee Vice-Chair Jerry Crabtree reported for Committee Chair Marilyn Kushak who could not attend the meeting. He reported that the Administrative, Management and Budget Committee met on Monday, September 10th. He first noted a small revision to the township tax collection recommendation since the committee initially reviewed and approved it. Chatham Township had submitted its data, which had been added to the recommendation. The recommendation itself did not change, just the data provided in one of the tables.

Mr. Crabtree noted that the committee's joint purchasing and procurement research is a work in progress. The committee is working on defining goals in this area, but will proceed with focus groups of some purchasing agents from various jurisdictions.

Mr. Crabtree then reported that the committee had recently discussed its business survey. So far there were 7 completed surveys. The committee is working on ways to get the survey out to more people. Chair Hasara then asked Mr. Josh Collins to give additional information in an update on the business survey. Mr. Collins has talked to the Springfield Homebuilders about attending their November general



membership meeting to promote the CEC and the business survey. Chair Hasara noted that the committee may want to reach out the realtors in the area as well.

Mr. Crabtree reported that SSCRPC staff reported at the last committee meeting on government health insurance cost containment provided through the committee's survey. The committee is hoping to complete this compilation and moved forward by its next meeting.

Next Committee Meeting: Tuesday, October 9th, 11:30 am; SSCRPC Conference Room 212.

Community Development Committee:

Committee Chair Cliff Erwin reported that his committee had recently looked into public school transportation. The committee heard from District 186's transportation department head, Mr. Rick Koopman, and SMTD's new Assistant Manager, Mr. Steve Hamelin, at its August 2nd meeting. The committee hopes to develop an understanding of whether or not savings opportunities exist related to using normal mass transit busses for school bussing, as occurred in Flint, Michigan during Mr. Hamelin's time there. The committee plans to meet with Mr. Koopman again to discuss ridership and contract issues. They will also meet again with Mr. Hamelin at a different time.

Committee Chair Erwin said the committee was looking into building codes and a way of streamlining City, County, and Village building codes. The committee will be studying Rockford's One Step Permitting process as well.

Finally, Mr. Erwin noted that the committee may look into additional education efficiencies, such as the intergovernmental agreements between the City of Auburn and the Auburn School district.

Next Committee Meeting: Thursday, September 20th, 3:00 pm; Greater Springfield Chamber of Commerce Conference Room.

Public Safety Committee:

Committee Chair Bob Gray informed the Commission his committee has a pending draft recommendation on 911 call centers. The committee also continues to look at gaps in county wide emergency medical services.

Committee Chair Gray indicated that the committee is looking at law enforcement issues such as the erosion of small police departments. These smaller communities are struggling with financial issues and some are abolishing their police departments. This in turn adds extra coverage responsibilities for the County Sheriff's Department. There is therefore less police coverage available for the some rural areas of the county. Due to these concerns, the committee is looking at regional approaches to law enforcement.



Next Committee Meeting: Wednesday, September 26th, 3:00 pm; Sangamon County Farm Bureau

Public Works Committee:

Committee Chair Jim Donelan reported that his committee had a special meeting on August 13th at which time it approved the electric aggregation recommendation that the full CEC has since approved. He suggested that, due to quorum issues, the committee had held an informal discussion on August 27th with Rochester Public Works Supervisor Mr. Wayne Beck and Clear Lake Township Road Commissioner/Riverton Supervisor Mr. Alex Lyons.

Committee Chair Donelan reported that at the next meeting, Mr. Kirk Brown and Mr. Stan Hansen will talk to the committee about Q5's infrastructure study. Mr. Donelan indicated that the committee hopes to deal specifically the current structure and monetary needs for maintaining local infrastructure.

At the request of Chair Hasara, Mr. Donelan summarized what will be discussed at the mayors' meeting on September 24th regarding electric aggregation. The committee will be educating/guiding the mayors in the next steps to be taken before and after the election, and providing information needed for local communities to secure a consultant if deemed appropriate. He suggested that the meeting will also include discussions on constituents' ability to opt out with no penalties and other recommendations for a plan of governance for the communities. Mr. Bob Gray asked Chair Hasara about the role of the CEC in relation to implementation. Chair Hasara clarified that, at local leaders' requests, the CEC is providing some special assistance to communities in getting the aggregation effort off the ground, but that this will likely be an unusual scenario.

Next Committee Meeting: Tuesday, October 9th, 3:00 pm; SSCRPC Conference Room, Sangamon County Complex Room 212.

V. NEW BUSINESS

Mr. Dan Cadigan presented the Administrative, Management, and Budget Committee's recommendation related to Township Tax Collection Services and provided some background on the committee's research. The recommendation is that townships turn responsibilities for collection over to the Sangamon County Treasurer's/Capital Township Collector's office via intergovernmental agreement and vacate the position of Township Tax Collector in other townships.

In explaining the recommendation, Mr. Cadigan stated that first installment property tax payments collected by township collectors in Sangamon County have declined to 11.8% in recent years. He also noted that only two of the 102 counties in Illinois have active individual township collectors. All the rest have a county collector that processes all tax payments. All Sangamon County townships were sent a survey and 14 responded. From the 14 responses it was determined that the cost per payment for townships in the county was an average of \$4.53, whereas the cost per payments for the comparable function when performed by the County Treasurer's office was about



\$ 0.96. The committee estimated in its research that eliminating township collecting would result in a savings of about \$130,000 to \$150,000 per year. This savings comes mostly from salaries. Sangamon County Treasurer Tom Cavanagh has stated that his office would not require additional staff to take on the duties of collecting the first installment of taxes. After Mr. Cadigan made the motion to approve the recommendation, it was seconded by Mr. Cliff Erwin. Some discussion followed, in which Commissioners asked questions about the current cost reimbursement scenario between the townships and County Treasurer's office, and discussed the ex-officio relationship between the Sangamon County Treasurer/Capital Township Collector, who are the same person.

Adkisson, Cadigan, Collins, Dorsey, Erwin, Gray, Hasara, Murphy, O'Connor, Plunk, Redfield, Sudeth, Wade, Walters- aye; Crabtree, Donelan- nay

With a vote of 14 "ayes" and 2 "nays," the recommendation was approved

Chair Hasara and Mr. Norm Sims then presented the "Positive Local Efforts" Document. This document provides examples of things that Sangamon County local governments are currently doing well. A number of examples are presented for each of the "six C's" identified by the CEC. The Commission intends to recognize such efforts periodically. Mr. Kenley Wade, Sr. made the motion to adopt this document with Mr. Collins seconding the motion. The motion carried with a unanimous vote.

Chair Hasara noted that the CEC will be attempting to produce a Midterm Report in the next two months. She asked that Commissioners give her any comments or suggestions on this report for the next meeting. Finally, she wished Mr. Donelan a happy birthday.

Next meeting date—October 10th, 2012 at 3:00 PM, Location to be the Hoogland Center for the Arts.

VI. PUBLIC COMMENT

Mr. Richard Treat, president of the Sangamon County Township Officials Association, invited everyone to the next quarterly meeting of Sangamon County Township officials at 7:00 pm on Tuesday, September 18th in the Riverton Village Hall.

VII. ADJOURNMENT

Mr. Mike Murphy moved to adjourn the meeting. Mr. Cadigan seconded the motion. There being no further business, the meeting was adjourned.

Respectfully Submitted,

Jane Lewis
Acting as Recording Secretary