



**Minutes of Meeting  
CITIZENS' EFFICIENCY COMMISSION  
October 10, 2012**

**ATTENDANCE**

**Citizens' Efficiency Commissioners**

|   |                 |   |                  |
|---|-----------------|---|------------------|
| X | Jeff Adkisson   | X | Marilyn Kushak   |
| X | Mike Aiello     |   | Frank McNeil     |
| X | Daniel Cadigan  | X | Mike Murphy      |
| X | Josh Collins    | X | Drinda O'Connor  |
| X | Jerry Crabtree  | X | Robert Plunk     |
|   | Gary Crompton   | X | Kent Redfield    |
| X | James Donelan   | X | J. D. Sudeth     |
| X | Kevin Dorsey    |   | Kenley Wade, Sr. |
| X | Cliff Erwin     | X | Joan Walters     |
|   | Lee Fields, Jr. |   |                  |
| X | Bob Gray        |   |                  |
| X | Karen Hasara    |   |                  |

Others

Marilyn Cagnoni- volunteer  
 Elliot McKinley- Springfield Park District  
 Norm Sims- SSCRPC

Jeff Fulgenzi- SSCRPC  
 Martin Colloton- SSCRPC  
 Amy Uden- SSCRPC

**I. CALL TO ORDER**

Chairperson Karen Hasara called the meeting of the Citizens' Efficiency Commission to order and welcomed commissioners and guests.

**II. APPROVAL OF MINUTES**

Chair Hasara asked for approval of the August minutes. Ms. Joan Walters made a motion to approve the minutes. Mr. Robert Plunk seconded the motion and the minutes were approved

**III. INTRODUCTIONS AND ANNOUNCEMENT**

Chair Hasara welcomed Ms. Drinda O'Connor, who had been formally appointed to the CEC by the SMTD. She also welcomed Ms. Marilyn Cagnoni, who will be volunteering to assist the Administrative, Management, and Budget Committee in its research. Finally, the CEC welcomed Mr. Elliot McKinley, a guest from the Springfield Park District. Mr. McKinley commented that the park district is working to find a new appointee to replace Mr. Jim Fulgenzi.

Chair Hasara reminded commissioners about the three upcoming public meetings. They are as follows:

October 10<sup>th</sup> at 7pm in Williamsville  
 October 17<sup>th</sup> at 7pm at Gardner Township



October 25<sup>th</sup> at Noon in the Springfield City Council Chambers

She indicated that she would facilitate that night's meeting and asked for volunteers for the others. Mr. Jim Donelan volunteered to chair the 25<sup>th</sup>'s meeting, and the facilitator for the 17<sup>th</sup> was to be determined.

She then brought before the Commission the question of presenting a project idea to Leadership Springfield. The Administrative Committee had discussed project ideas, and Chair Hasara suggested that committees are welcome to submit projects as well. The Commission decided to address the question further after hearing the Administrative Committee's suggestions. The deadline for these submissions is Wednesday, October 17, 2012.

Chair Hasara also reminded members to do the Open Meetings Act online training before the end of the year.

#### **IV. COMMITTEE REPORTS**

Chair Hasara then invited committee chairs to report on recent activities for their committees:

##### **Administrative, Management, and Budget Committee:**

Committee Chair Marilyn Kushak gave an update on the joint purchasing and procurement project. The committee is currently working on educating local governments, exploring District 186 cooperation and further information on CMS, working with the Buy Local group, and putting together focus groups of local village administrators. They plan to have a draft recommendation for review by the first of next year.

Ms. Kushak reported that the committee was pleased with the response rate on its health insurance survey. She reported that the data had been recorded and were now being analyzed. Mr. Mike Aiello is meeting with staff to organize the data and report findings to the committee.

The next item discussed was the CEC's Chamber of Commerce survey for business people in Sangamon County. There have only been a few surveys completed and turned in. The CEC is undertaking efforts to increase this response rate. When a larger number have been completed, the committee will report its findings to the Chamber board and ask them for additional input.

Dr. Kent Redfield then reported that an effort is being made to research and recommend to the legislature that local bodies be permitted to publish public notices online rather than in newspapers. He suggested that this would create additional transparency while reducing costs to local governments. He has volunteered to contribute to this research as part of a CEC effort. The committee anticipates bringing a finding to the next full CEC meeting.



The committee then led further discussion on the project for Leadership Springfield. Dr. Redfield will work with Ms. Drinda O'Connor and Ms. Marilyn Cagnoni to draft proposals related to local procurement by government entities. Mr. Dan Cadigan later suggested that the CEC also recommend Leadership Springfield involvement in the research on mandated publications in state statute. Dr. Redfield will also draft this proposal.

Next Committee Meeting: Monday, November 5th, 11:30 am; SSCRPC Conference Room 212.

#### **Community Development Committee:**

Committee Chair Cliff Erwin reported that his committee continues to look into public school transportation. The committee has met twice with District 186's transportation department head, Mr. Rick Koopman, and plans to meet again with SMTD's Assistant Manager, Mr. Steve Hamelin.

Mr. Erwin noted that the committee is reviewing a Classrooms First Report published in June. One of the recommendations of the report is to share service models among school districts and municipalities, much like what is already in place with the City of Auburn and the Auburn School district. He reported that he would be meeting with the local Schoolmasters Association and would ask them to share efficiencies already in place at their schools.

Finally, Committee Chair Erwin reported that Mr. Norm Sims and Mr. Jim Stone would be invited to the next Community Development Committee meeting to review the development process. Mr. Sims noted that building codes are just one step in this process, and that zoning and the land subdivision process take place before building permits are issued. Commission Chair Hasara suggested that it may be beneficial to include the City of Springfield in the meeting as well.

Next Committee Meeting: Thursday, October 18th, 3:00 pm; Greater Springfield Chamber of Commerce Conference Room.

#### **Public Safety Committee:**

Committee Chair Bob Gray reported that his committee continues to look at the macro and micro aspects of law enforcement, fire and EMS. He indicated that the committee has two pending recommendations that will be presented at the next meeting. The first recommendation is in regard to 911 dispatch and the second is about the nine pass-through fire districts served by the City of Springfield Fire Department.

Next Committee Meeting: Wednesday, October 17th, 3:00 pm; Sangamon County Farm Bureau



### **Public Works Committee:**

Committee Chair Jim Donelan reported that at the last meeting, Mr. Kirk Brown and Mr. Stan Hansen spoke to the committee about Q5's 2007 infrastructure study. The results of this study show a 28 million dollar deficit in infrastructure maintenance. The committee is looking at ways they can assist as a commission. A number of ideas were discussed and the committee will continue to seek what steps to take.

Committee Chair Donelan also noted that the committee is looking at two draft recommendations. One of these recommendations pertains to increased coordination of city and county recycling personnel and programs, and the other encourages sharing of infrastructure equipment among all jurisdictions in Sangamon County. These will be presented to the committee in the next few months.

Following up on electric aggregation, Chair Donelan reported that a meeting was held with officials from 15 of the 16 local governments that have electric aggregation on the November 6th ballot. The local officials agreed to work together on seeking a consultant. An executive committee consisting of 4 members was formed. The executive committee anticipates finalizing RFP's by October 19<sup>th</sup> and engaging a consultant shortly thereafter. The chosen consultant should have information for the communities to distribute prior to the election. Mr. Donelan noted that a number of public meetings about aggregation are occurring in the various communities, and that he hopes to be available to answer questions for some of these meetings. These meetings will be held on October 11<sup>th</sup> in Rochester, October 20<sup>th</sup> in Pleasant Plains, October 22<sup>nd</sup> in Divernon, and October 25<sup>th</sup> in Williamsville. He also noted that a representative from Ameren Illinois will be in attendance at these meetings as well.

Next Committee Meeting: Monday, November 5th, 3:00 pm; SSCRPC Conference Room, Sangamon County Complex Room 212.

### **V. NEW BUSINESS**

Chair Hasara asked if there was any new business to come before the commission. There was none.

### **VI. PUBLIC COMMENT**

Mr. Robert Plunk reported that he was able to attend the Township Officials' meeting on September 18th. He noted that this was one example of the benefits of regular meetings among local officials. He thought that Mr. Fulgenzi did an excellent job of educating the township officials on the planning opportunities available through the SSCRPC office. The next Sangamon County Township Officials Association meeting will be on December 13th.

Mr. Jeff Fulgenzi noted that the CEC received an email from Diana Beaty regarding the elimination of the township collector's position as recommended by the CEC. She is the collector for her township and will present the recommendation at the next township meeting in hopes that the position can be eliminated.



In light of Mr. Plunk's comments, Mr. Norm Sims discussed the issue of data versus information and the need for a way of analyzing local government activities. He noted that long-term planning and managing toward success are opportunities for all local communities. He noted that the SSCRPC will be requesting some time at the CEC's upcoming Mayor's Caucus to discuss operation issues with the mayors. He also suggested that the CEC's work has allowed a much better collective forum for communicating with local mayors, and suggested that it will be very important over time.

**Next meeting date—November 14th, 2012 at 3:00 PM, Location to be the Hoogland Center for the Arts.**

**VII. ADJOURNMENT**

Mr. Jim Donelan moved to adjourn the meeting. Mr. Erwin seconded the motion. There being no further business, the meeting was adjourned.

Respectfully Submitted,

Jane Lewis  
Acting as Recording Secretary