

SANGAMON COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

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David E. Dodson
Executive Director

Emergency Telephone System Board

Joe Powell, Chairman
Vacant, Vice Chairman
Ken Winslow, Member
Jim Good, Member
Tom Chi, Member
Dick Rentschler, Member
Rich Coon, Member

Sangamon County Emergency Telephone System Board Monthly Meeting Minutes Wednesday September 20, 2017

Chairman Joe Powell called the meeting to order at 12:22 pm. Also in attendance were Member Rich Coon, Member Tom Chi, Member Jim Good, Director Chris Mueller, Acting Center Manager Chris Martin, Deputy Director Matt Broche, Attorney Raylene DeWitte Grischow, and Mrs. Amanda Brewer. Absent was Member Dick Rentschler.

Member Good made a motion to call Member Ken Winslow by phone; he was unable to attend due to work. Member Coon second. Motion carried. Roll call Member Coon – aye, Member Good – aye, Member Chi – aye, Chairman Powell – aye. Passed by all.

Member Coon made a motion to amend the minutes that shows why we went into Executive Session to discuss personnel and that no action taken in open session from the August 16, 2017 meeting. And also to approve the September Finance minutes. Member Good second. Motion carried. Passed by all.

The bill requisitions were passed out and reviewed. Member Coon made a motion to approve the bills. Member Good second. Motion carried. Passed by all.

Old Business:

The SCCDS monthly report was passed out and discussed. See report. Acting Center Manager Martin did want to bring a couple things to the board regarding a couple dispatchers. We unfortunately had the passing of call taker Mike Leach on September 3, 2017 who has been with SCCDS for 19 years. He was a dedicated employee and was always a joy to work with. The department has been talking and would like to do a memorial by planting a tree by the building somewhere. They are also looking at doing a rock to place with the tree and would also like to do a rock for another dispatcher, Lisa Wendling who passed away too. Also this month we had a dispatcher Ashley Martin, took a call where she was helping the caller administer CPR over the phone and the patient was then transported to the hospital. We usually don't hear anything once they are transported, but the family wanted to meet Ms. Martin and thank her for helping save the patient and being so helpful and calm to the caller. They both came in and thanked her in person. Acting Center Manager Martin just wanted to share this, because we hardly ever hear the good news and thought it would be nice to hear. Chairman Powell advised the board will allow for the department to move forward with the memorial. Member Good made a motion to allow the department to move forward with the planting of a tree for the memorial. Member Coon second. Motion carried. Passed by all.

The fiscal report was passed out and discussed. See report. Director Mueller advised the board we have received a projected amount that we should receive from the state but they advised us to strongly be conservative with the amount.

Update Text to 911 – No update to give
Update Phone Upgrade – Meet with AT&T and Airbus next week
Update Email Issues – This can be removed from the agenda

Director Mueller did advise the board that there is some question of classification on an employee. Will reach out to the board members to see what they recall when the employee was hired.

New Business:

The Fiscal Year 2018 budget was handed out and reviewed. Member Chi made a motion to approve the FY18 budget. Member Coon second. Motion carried. Passed by all.

Member Coon would like Attorney DeWitte Grischow look into if members need to take the Open Meetings Act annually. Also on closed session minutes we can look at the minutes and review them to determine if they can be destroyed or if they need to stay close. Attorney DeWitte Grischow will look at the exact wording for this and bring it to the next meeting.

Member Good made a motion to adjourn at 12:54 pm. Member Coon second. Motion carried. Passed by all.